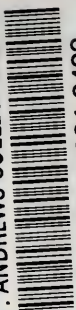


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THE SALTIRE



STUDENT HANDBOOK

1970 - 1971

ST. ANDREWS COLLEGE

4-1-4 Calendar For School Year 1970-'71

1970

Fall Term

New Student Orientation	Sun.-Wed. August 30-September 2
Registration	Wed. September 2
Classes start	Thurs. September 3
Mid-Term Reading Period	Mon.-Tues. October 19-20
Mid-Term grades due	Fri. October 30
Pre-Reg. for Spring Term	Mon.-Sat. November 2-14
Thanksgiving recess begins	Tues. November 24 (5:00 p.m.)
Thanksgiving recess ends	Mon. November 30 (8:00 a.m.)
Fall Term Ends	Fri. December 18 (5:00 p.m.)
Dormitories close	Sat. December 19 (noon)
Fall Term grades due	Wed. December 23

1971

Winter Term

Winter Term begins	Mon. January 4
Winter Term ends	Sat. January 30

Spring Term

Orientation of new students	Sun.-Tues. January 31-February 2
Registration	Tues. February 2
Classes begin	Wed. February 3
Winter Term grades due	Tues. February 9
Mid-Term grades due	Fri. March 26
Comprehensive College Testing	Thurs.Fri. April 1-2
Easter Vacation begins	Fri. April 9 (5:00 p.m.)
Easter Vacation ends	Tues. April 19 (8:00 a.m.)
Pre-Reg. for Summer and Fall Terms	Wed.-Sat. April 21-May 1
Senior grades due	Thurs. May 20
Spring Term ends	Fri. May 21 (5:00 p.m.)
Baccalaureate/Graduation	Sun. May 23
All grades due	Mon. May 24

Summer Term (tentative)

Summer Term begins	Mon. June 14
Summer Term ends	Fri. August 20

THE SALTIRE



STUDENT HANDBOOK 1970 - 1971

ST. ANDREWS COLLEGE

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Student Association

Organization of the Student Association

The Student Association consists of every student at St. Andrews. The government of the Student Association is divided into three branches. The Student Cabinet, as the executive branch, is composed of the executive officers of the student body, together with the presidents of all the major organizations of the Association and the Attorney General, representing the judicial branch. The Cabinet serves as the coordinating agency for campus student activities at an executive level. All major College-related organizations are immediately responsible to the Student Cabinet. (**Article III, Section 4b and c**).

The judicial branch, composed of five courts, is staffed by elected representatives of the student body. The courts try all social offenses and any honor code violations. (**Article V**).

The Interdormitory Senate, as the legislative branch, is composed of elected representatives from all the dormitories and from the Day students. The Senate considers and initiates all legislation pertaining to student welfare and general student interest. (**Article IV, Section 1b and c**). Every major organization of the student body has faculty and staff advisors to assist with programs of the student groups.

U.S.N.S.A.

St. Andrews is a member of the United States National Student Association, a confederation of more than three hundred college and university student governments across the nation. USNSA is a non-profit, non-partisan, non-sectarian, educational association which serves as a medium for the exchange of ideas, problems and solutions of the member schools.

STUDENT ASSOCIATION OFFICERS

The Cabinet:

The Cabinet is composed of the five elected officers of the student body, a representative from the Inter-Dormitory Senate, and the heads of the Student Associations' three major branches.

President	Wilburn Hayden (President Student Association)
Vice-President	Jimmy Stephens (President IDS)
Secretary	Betty Boykin
Treasurer	Joe Grebner
Attorney General	Craig Barton
Inter-Dormitory Senate Representative	
College Union Board	Rick Skutch
College Christian Council	Banks Garrison
Advisors	Dean Decker, Mrs. Overholser

The Senate:

The Inter-Dormitory Senate is headed by the Vice-President of the student body and is composed of the presidents and vice-presidents from each dormitory.

President.....Jimmy Stephens
President Pro-Tem.....Ken Watkins
Secretary.....Cheryl Holt
Advisors.....Dr. Donald Barnes
Dr. Richard Prust

Albemarle

Johnny McLaughlin
Ammie Lee

Concord

Margaret Jones
Cheryl (Twiggy) Holt

Granville

Millie Gibson
Lani K. Baldwin

Kings Mountain

Tom Kip
Ken Watkins

Orange

Dave Dickson
Pam McRaine

Wilmington

Anita Adams
Beth West

Mecklenburg

Tony Fernandez
Sam Sutton
Day Student Representative — to be appointed

Winston-Salem

Hosea Jones
Rick Morgan

The Judiciary Committee:

Chairman.....Craig Barton (Attorney General)
Secretary.....Sally Speer
Lavis Bowden
Jane Blanchard
Vickie Deck
Charles (Chuck) Hardesty
Larry Harding
Marvin Heery
Teresa (Terry) Riddle
Charles (Butch) Stahlberger
Advisor.....Dean Decker

The Student Appellate Board:

Chairman.....Charlie Pratt
Martin Walker
Peggy Oliver
Advisors.....Professor Carl Geffert
Professor James Holmes

The Student Judiciary Board:

Chairman.....Mollie MacLeod (Jr.)
Vice-Chairman.....John Roper (Sr.)
Senior Members.....Henry DelTosto, Sally Neil
Junior Members.....Dave Bunn,
Sophomore Members.....Sid Atkinson, Eddie Smith
Advisors.....Dr. Douglas Hix, Dr. Ronald Crossley

The Elections Board:

The Elections Board is responsible for conducting all campus elections which involve election of student government officers and voting on constitutional amendments. It decides when elections will be held,

sets up rules for campaigning procedure, makes sure candidates are qualified, conducts dorm forums for the candidates, counts ballots, and announces all results.

Chairman-----Martin Walker

Advisor-----To be named

Sally Neil

Cora Edwards

Charlie Pratt

Henry DelTosto

Gail Calloway

John Roper

Don Stroud

Men's Residence Court:

Chairman-----Louis Swanson (Kings Mountain)

Vice-Chairman-----Jeff Vernooy (Kings Mountain)

David Beale, Scott Breckenridge-----Mecklenburg

Keith Hartke-----Winston-Salem

Ron Hayden, Rex McGuinn-----Orange

Advisor-----Vann S. Joines

Women's Residence Court:

Joan McKechnie, Vicky Vendrell-----Albemarle

Bettye Flowers, Wylie Smith-----Granville

Sally Jackson, Paula Nance-----Concord

Delle Durham, Karen Seawell-----Wilmington

Cathy Holmes-----Orange

Advisor-----Professor Linda Boyd

Traffic Court:

Wayne Hobbs, Ralph Nesbitt-----Seniors

Jim Lutz, Lee Southwell-----Juniors

Sid White-----Sophomore

Advisor-----To be named

College Union Board:

The College Union Board is the specific organization on campus in charge of entertainment—large and small events—working by itself or in conjunction with other organizations. It is also the sole student organization which shares, with the Student Personnel Services, the mutual responsibility for the students' services and events offered in the College Union. The members of the Board are responsible for finding and hiring bands and combos to play at the Fall Fling, Christmas, Spring Fling, and dances throughout the year. In addition to this, the Board provides movies and ice cream or jello parties. Dormitory Social Chairmen will be members of the Board to help plan and co-ordinate campus events.

President-----Rick Skutch

Vice-President-----Tom Edge

Secretary-----Robertta Leavitt

Treasurer-----Craig Simmons

House	To be named
Publicity	Tom Edge
Decorations	Carolyn Matthews
Entertainment	To be named
Fine Arts	To be named
Special Events	To be named
Advisor	James B. Ollis

The Dormitory Social Chairmen:

Albemarle—Marsha Waters	Concord—Julia Bickett
Granville—Frances Vardeman	Kings Mountain—None
Mecklenburg—Charles T. French	Wilmington—Mary Crow
Orange—Janet Macy, Ray Scrogins	Winston-Salem—None

College Christian Council:

The College Christian Council is a campus-wide, inter-denominational group which attempts to provide a context within the campus and within the community for honest questioning, concern, communication, worship, and action. Specific programs and projects of the CCC include: a Peace Corps, working with underprivileged communities in Laurinburg, through tutoring, construction and recreation; a series of symposia on controversial and relevant topics of concern; aid in planning of chapel and special services throughout the year; publication of the **Dialogue**, an "instrument of communication" on campus; broadcast on Accent, a program of interviews on the campus radio station; a Deputation Team which visits youth groups in churches all over North and South Carolina; an occasional event or concert, such as the Southern Folk Festival.

President	Banks Garrison
Vice-President	John Graham
Secretary and Treasurer	Janie McLawhorn
Campus Ministry Concern	Joe Robinson
Deputation Team	John Graham, Eleanor Underdown
Peace Corps	Lavis Bowden, Vann S. Joines
Advisors	Dr. Richard Prust, Dr. Douglas Hix, Professor Thomas C. Somerville

The Intramural Sports Council:

The Intramural Sports Council is responsible for all recreational sports on campus. It includes individual and dormitory competition in such sports as volleyball, swimming, football, softball basketball, tennis, ping-pong, golf, hockey, and bowling. At certain scheduled dates during the year the college also participates in intercollegiate play-days and sports meets. Every female student is automatically a member of the Women's Recreation Association and every male student is automatically a member of the Men's Recreation Association.

Women's Recreation Association	Janet Moses
Men's Recreation Association	Denny Dodson

The Orientation Committee:

The Orientation Committee is responsible for setting up activities to acquaint incoming freshmen with the different opportunities both socially and academically that St. Andrews offers. The schedule will be channeled through dorm functions and student-faculty advisory committees. It is designed not only to present the physical structure of the campus, but to introduce a "Bit of college life," to the freshmen.

Co-Chairmen ----- Jim Pope, Cheryl (Twiggy) Holt
Sara Hill David Dolge
Jennifer Brinson Sid Atkinson

The Handbook Committee:

The Handbook Committee formulates the most up-to-date and accurate description of the life, activities, rules, and procedures as they exist on campus. The entire format of the *Saltire* is the province of the committee. Editorial statements are drafted for consideration by the committee and the advisor and the administration. The members of the Handbook Committee are chosen from students who indicate an interest in composing the following year's *Saltire*.

Chairman ----- Mac Crosswell
Secretary ----- Mary Lynn Munday
Millie Gibson Sid Atkinson
Mary Blackman Larry Byrne
Advisor ----- Mrs. Overholser

CONSTITUTION OF THE STUDENT ASSOCIATION

ARTICLE I. NAME

This organization is known as the St. Andrews Student Association, hereinafter referred to as the Student Association.

ARTICLE II. MEMBERSHIP

Every regularly enrolled, full-time student at St. Andrews Presbyterian College is a member of the Student Association.

ARTICLE III. EXECUTIVE BRANCH

Section 1. The Executive Officers of the Association

The Executive Officers of the Association and the Student Cabinet are the President, the Vice-President, the Secretary, and the Treasurer.

Section 2. Qualifications of Executive Officers

(a) The President and the Vice-President must have held an elected position within the Student Association.

(b) For all elected positions within the Student Association, one must possess a 2.0 overall scholastic average to run for or hold that office.

Section 3. Duties of the Executive Officers

(a) The President serves as the official representative of the Student Association and President of the Student Cabinet, calls and presides over all meetings of the Student Association and the Cabinet, approves or vetoes all legislation passed by the Senate within ten academic days. If by the end of the aforementioned ten days the President has not acted on the legislation, this legislation will be con-

sidered approved. The President also refers approved legislation to the President of the College, appoints such committees and fills such positions as are necessary for the operation of the Student Association with the consent of the Senate unless otherwise specified in this Constitution and serves as a member of the Student Life Committee.

(b) The Vice-President serves as President of the Senate; serves as a member of the Student Cabinet; assumes the duties of the President in his absence or at his request, and assumes the office of the President if for any reason the President must vacate his office.

(c) The Secretary serves as a member of the Student Cabinet, maintains a permanent record of all minutes of the meetings of the Student Association and the Student Cabinet, posts the minutes of the meeting of the Student Association and the Student Cabinet in the Student Center within one week following each meeting; communicates all decisions and recommendations of the Student Association and Student Cabinet to the Office of the Dean of Students and other appropriate agencies; and handles all correspondence of the Student Association and Cabinet.

(d) The Treasurer serves as member of the Student Cabinet, draws up a budget for the Student Cabinet; receives proposed budgets from the Intramural Sports Council, College Union Board, and College Christian Council; formulates the Student Association budget for the coming year in consultation with the Senate; maintains a permanent record of all financial transactions of the Student Association and quarterly reports to the IDS; submits the Treasurer's books to the Business Office to be audited once per semester and/or at the request of the Business Office or the IDS.

Section 4. Student Cabinet

(a) The Student Cabinet is the executive body of the Student Association.

(b) The Student Cabinet is composed of the President, Vice-President, Secretary, and the Treasurer of the Student Association, the Presidents of the College Union Board, and the Student Christian Council; an additional representative from the Senate who shall be elected within the membership of that body; the Attorney General. Advisory representation is appointed by the Dean of Students.

(c) The Student Cabinet is the coordinating agency for campus student activities at an executive level; makes recommendations to, asks opinions of, and hears all College-related bodies; implements all approved legislation; approves all operating codes and by-laws of Student Association organizations.

ARTICLE IV. LEGISLATIVE BRANCH

Section 1. Inter-Dormitory Senate

(a) The Inter-Dormitory Senate is the legislative body of the Student Association.

(b) The Inter-Dormitory Senate consists of the Vice-President of the Student Association, the President of each dormitory, the Vice-President of each dormitory, and two day student representatives. Advisory representation, at least one being a member of the Faculty Executive Committee and one being a representative of the Dean of Students, is selected in keeping with procedures provided in the Faculty By-Laws.

(c) The Inter-Dormitory Senate in cooperation with appropriate faculty or administrative bodies considers all questions of student welfare and general student interests; serves as coordinating body for Inter-Dormitory Activities and programs; considers and initiates all legislations; refers legislation to the Student Association President for his approval or veto; has the power to override the

Student President's veto by a two-thirds vote of the Senate; hears recommendations from the Student Association Treasurer and approves a budget for the Student Association and authorizes any expenditures necessary outside the budget; appoints committees necessary for the operation of the business of the Senate; fills any vacancies which occur in the Cabinet; has the power to impeach and may remove from office any officer of the Student Association by a two-thirds vote of the Senate; establishes all courts and judiciary committees not herein established; and by a two-thirds vote of the Senate gives consent for membership of Student Association agencies in all local, regional, and national organizations.

(d) No student shall hold more than one seat in the Senate.

ARTICLE V. JUDICIAL BRANCH

Section 1. Rights of the Defendant

The defendant has the right to counsel (faculty, administrative, or student); the right to a just trial without undue delay by the constituted court of his peers; the right to meet in person his accuser(s) at his trial; the right to call any witnesses; the right to be present during his trial until deliberation concerning the final decision begins; the right not to testify against himself; the right to appeal; the right to forego trial by his peers in lieu of judgment by the College Administration.

Section 2. Attorney General

(a) The Attorney General is an elected student and must have served at least one year on either the Residence Courts, the Student Judiciary Board, or the Student-Faculty Appellate Board.

(b) The Attorney General will be chairman of the Judicial Committee and will serve on the Cabinet as the representative of the Judicial system. The Attorney General receives all cases and refers each to the court with the proper jurisdiction; appoints investigator(s) for each trial from the Judicial Committee; sees that the defendant is aware of his rights; receives all appeals and sends them to the courts in which the appeals will be heard; and receives minutes and coversheets for approval by proper administrative personnel.

(c) The Attorney General at his own discretion may combine Men's and Women's Residence Courts in accordance with the by-laws of both courts.

Section 3. The Judicial Committee

(a) The Attorney General will serve as the Chairman of the Judicial Committee; he will appoint, with the approval of the Senate, nine members of whom one will serve as secretary.

(b) The Judicial Committee investigates all cases to be heard by courts in the judicial system; keeps confidential records of all violations heard in dormitory councils and all court cases; handles any publication to be made of court decisions and sees that all approved sentences are administered. The Dean of Students will serve as permanent advisor to the Judicial Committee. All members of the Judicial Committee are distinct from those on the Residence Courts, Student Judiciary Board, and the Student-Faculty Appellate Board.

Section 4. Student-Faculty Appellate Board

(a) The Student-Faculty Appellate Board is the highest judicial body representing the students, Faculty and Administration of St. Andrews Presbyterian College, which makes recommendations to the President of the College, or his own appointed representatives.

(b) The Student-Faculty Appellate Board consists of two elected members from the incoming senior class, and one elected member from the incoming junior class; one faculty-administration member elected in keeping with the procedure

provided in the Faculty By-Laws; one representative of the Dean of Students; one student, faculty, or administration may act as the counsel of the student being heard. The Board elects a chairman from its membership.

(c) The Student-Faculty Appellate Board interprets the Constitution of the Student Association, and hears all appeals from the Student Judiciary Board, but has no original jurisdiction. Upon hearing an appeal the Board may uphold or reduce the original sentence. All members of the Board are distinct from those on the Student Judiciary Board and Residence Courts.

Section 5. Student Judiciary Board

(a) The Student Judiciary Board is a student Judicial body of the Student Association, which makes recommendations to the President of the College or his own appointed representative.

(b) The membership of the Judiciary Board consists of three elected members from the incoming Senior Class, two elected members from the incoming Junior Class, and two elected members from the incoming Sophomore Class. One faculty-administrative representative selected in keeping with procedure provided in the Faculty By-Laws and one representative of the Dean of Students serve as advisors to the Student Judiciary Board. The Board elects a chairman and vice-chairman from its membership. All members of the Board are distinct from those on the Student-Faculty Appellate Board and the Residence Courts. A quorum consists of five members.

(c) The Student Judiciary Board hears all cases involving Honor Code offenses and all other offenses specified in the College Regulations which are outside the jurisdiction of the Residence Courts.

Section 6. Residence Courts

(a) The Men's Residence Court shall consist of two elected representatives from each of the men's dormitories; one elected representative from each co-ed dormitory; and one faculty advisor appointed by the Dean of Students and the Dean of the College. A chairman and a vice-chairman shall be elected by the Men's Residence Court. A quorum shall consist of 75% of the total representation.

(b) The Women's Residence Court shall consist of two elected representatives from each of the women's dormitories; one elected representative from each of the co-ed dormitories; and one faculty advisor appointed by the Dean of Students and the Dean of the College. A chairman and a vice-chairman shall be elected by the Women's Residence Court. A quorum shall consist of 75% of the total representation.

(c) The Residence Courts shall try violations of social regulations except Honor Code violations.

(d) The Residence Courts will accept cases from Dorm Council and will hear appeals from the defendants from Dorm Councils.

Section 7. Traffic Council

(a) The Traffic Council consists of five members, two seniors, two juniors, and one sophomore, to be appointed by the Senate upon recommendation from the Attorney General.

(b) The Traffic Council shall consider all traffic tickets which are contested and shall initiate action to insure payment of unpaid tickets.

(c) The contest may be further carried to the Student Judiciary Board.

ARTICLE VI. DORMITORY ORGANIZATION

Section 1. Dormitory Officers

(a) Each dormitory shall elect a President from within the dormitory member-

ship from the rising Senior or Junior Class in the Spring.

(b) The Vice-President of the dormitory shall be elected from the dormitory membership in the Spring.

Section 2. Dormitory Councils

(a) A Dormitory Council is responsible for the general welfare of students in a particular residence hall.

(b) The membership of a Dormitory Council consists of the President, Vice-President, and Suite Leaders of the residence halls. In extraordinary cases concerning residency requirements of candidates for the dormitory offices, the Election Board shall make the final decision.

(c) A Dormitory Council has the power to legislate policies pertaining to the dorm, not in conflict with school policies, and to oversee dorm social plans.

(d) A Dormitory Council may have judicial powers for dorm policies, not in conflict with school policies, or it may be a hearing or counseling body for dorm policies.

ARTICLE VII. COLLEGE UNION BOARD

Section 1. The College Union Board coordinates and directs the program of campus social activities and services in cooperation with the dormitory social chairman who places all dormitory social activities on a general social calendar supervised by the executive officers of the College Union Board, and in co-operation with the Office of the Student Personnel Services.

Section 2. The membership of the College Union Board consists of the President, Vice-President, Secretary, Treasurer, and chairman of standing committees who are appointed by the executive officers of the Board. A representative of the Office of Student Personnel Services serves as advisor.

Section 3. The President of the Board must be a member of the incoming Junior or Senior Class and have served at least one semester on the Board or one of its committees.

ARTICLE VIII. COLLEGE CHRISTIAN COUNCIL

Section 1. The College Council sponsors the activities of the various standing committees under its auspices; coordinates programs to further the growth in Christian faith in the college community, and provides the means by which college and community communication and understanding may be promoted, all in response to the implications of Christian love for personal and community living and the need for and appropriations of such programs.

Section 2. The College Christian Council consists of a President, Vice-President, Secretary, and Treasurer who are elected officers, and the College Pastor, the chairmen of standing committees, one or more faculty advisors, and other representatives as are appropriate, all of whom are voting members of the Council.

Section 3. The President shall be a member of the incoming Junior or Senior class and must have served at least one term on the Council or one of its committees.

ARTICLE IX. INTRAMURAL SPORTS COUNCIL

Section 1. The Intramural Sports Council coordinates all activities in recreation and promotes coeducational recreational programs in cooperation with the Department of Physical Education.

Section 2. The Chairmanship of the Intramural Sports Council shall alternate from year to year between the President of the Women's Recreation Association and the Men's Recreation Association. When the fall semester begins in an odd year, the President of the Men's Recreation Association shall be the Chairman.

When the fall semester begins in an even year, the President of the Women's Recreation Association shall be the Chairman. The Advisors of each organization shall serve as advisors of the entire Council.

Section 3. All male students are members of the Men's Recreation Association. Its executive board consists of a President who is elected in a general election by the members of the Men's Recreation Association, and one representative from each dormitory. A representative of the Physical Education Department serves as Advisor. This executive board coordinates men's recreational activities, and promotes men's athletic programs.

Section 4. All women students are members of the Women's Recreation Association. Its executive board consists of a President, and representatives from each dormitory. The President is elected in a general election by the members of the Women's Recreation Association. A representative of the Physical Education Department serves as advisor. This executive board coordinates women's recreational activities and promotes women's athletic programs.

Section 5. The President of the Men's Recreation Association and the President of the Women's Recreation Association must have served at least one term on the council, on one of its committees, or on the executive board of a recreation Association.

Section 6. The Publicity Chairman and Awards Chairman shall be appointed by the executive officers of the Women's Recreation Association.

ARTICLE X. STUDENT LIFE COMMITTEE

Section 1. The Student Life Committee is a joint student-faculty administration body provided for in the Faculty by-laws, to oversee and coordinate student life in nonacademic matters. With the Dean of Students as Chairman, it will function as a liason agency between the Student Association and the Faculty and Administration.

Section 2. The Student Life Committee consists of an equal number of representatives from the Student Association and jointly of the Faculty and Administration. These members will be the Student Association President; a designated member of the Senate; five student representatives, with each class represented, appointed by the Student Association President and approved by the Senate; the Dean of Students; six additional representatives from the Faculty and Administration, one of which must be a representative of the staff of the Dean of Students.

Section 3. As a hearing body to review questions which may be referred to it, the Student Life Committee makes recommendations to, asks opinions of, and hears reports from any College-related body; charts clubs; serves as a long-range planning group for student life; and develops policies and procedures necessary for a total program of student publications.

ARTICLE XI. MEETINGS

The time and place of meetings of the Student Association Organizations are specified in the By-Laws of each organization.

ARTICLE XII. ELECTED OFFICERS

Section 1. The officers of the Student Association are elected in a general election each Spring Term before the end of April and serve a term of office beginning at their installation which takes place within two weeks after the close of the Student Association elections and ending with the installation of new officers in the spring semester of the succeeding year.

Section 2. No student shall hold more than one elected office in the Student Association.

Section 3. The position of suite leader shall not be considered as an elected office of the Student Association.

Section 4. All candidates for Student Association offices must have properly filed in the Office of Student Personnel Services in accordance with the provisions made by the Election Board.

Section 5. No student with Probationary status shall be a candidate for or hold any elected or appointed office in the Student Association unless otherwise approved by the Faculty Executive Committee.

ARTICLE XIII. AMENDMENT PROCEDURE

Section 1. The Senate may initiate an amendment. If it is passed by a two-thirds majority of the Senate, it is automatically posted in the College Union for two weeks, at the end of which time it is presented to the Student Association for a vote. A three-fourths majority of the Student Association members voting is necessary for adoption. If adopted it is subject to review by the Dean of Students and approval by the Faculty and approval of the President of the College. If adopted, the amendment becomes part of the Constitution.

Section 2. The members of the Student Association may initiate an amendment by presenting a petition to the President of the Student Association signed by at least one-third of the members of the Student Association. The President of the Student Association posts the petition in the College Union for two weeks at the end of which time it is presented to the Student Association for a vote. A three-fourths majority of the Student Association members voting is necessary for adoption subject to review by the Dean of Students and approval by the faculty and President of the College, the amendment becomes part of this Constitution.

Section 3. By-Laws of this Constitution are amended in the Inter-Dormitory Senate. Any proposed By-Law amendment must be presented to the Senate and then posted in the College Union for one week, at the end of which time it is presented to the Senate for approval by a two-thirds majority of those present; subject to approval by the Student Association President in keeping with the procedure described in Article III, the By-Law amendment becomes a part of the By-Laws of this Constitution.

Section 4. The St. Andrews Student Association Constitution shall be revised every five years beginning with the Spring Semester, 1967, only to include all amendments and to exclude all redundancies. Any revision shall be made with the approval of the Senate.

ARTICLE XIV. BY-LAWS OF STUDENT ASSOCIATION ORGANIZATIONS

Each organization of the Student Association must enact a set of by-laws within one month of their first business meeting consistent with the provisions of this Constitution.

ARTICLE XV. RATIFICATION

This Constitution will be ratified by a majority of those voting, if the voting is at least 50% of the Student Association, and becomes effective with the signature of the President of St. Andrews Presbyterian College.

BY-LAWS OF THE CONSTITUTION OF THE ST. ANDREWS STUDENT ASSOCIATION

I. ORIENTATION COMMITTEE

(a) An Orientation Committee is appointed by the Student Association President in consultation with the Dean of Students and with the consent of the Senate.

(b) This committee consists of seven members, three men and three women representing the rising upperclassmen. Co-chairmen are designated by the Student Association President, one from the men members and one from the women members. The co-chairmen are students who plan to attend the College Summer Session, and they are awarded Summer Resident Assistantships to work with the residence programs during the summer as well as to assist with the completion of orientation plans for the ensuing year. The Dean of Students appoints advisory representation.

(c) The Orientation Committee will be appointed at least two months before the end of the spring semester.

II. HANDBOOK COMMITTEE

(a) A Handbook Committee is appointed by the President of the Student Association in a consultation with the Dean of Students and with the consent of the Senate.

(b) This Committee consists of three men and three women students representing the rising upperclasses. A chairman and a Recording Secretary are designated by the Student Association President, one from the women and one from the men. A representative of the Office of Student Personnel Services shall serve as advisor.

(c) This committee receives recommendations relative to provisions of the handbook, and formulates editorial statements for consideration by the proper student, faculty, and administrative authorities.

(d) The Handbook Committee shall be appointed by the third Monday of the Spring semester.

III. GRADUATION COMMITTEE

(a) The Graduation Committee and its chairman are appointed by the Student Association President with the consent of the Senate.

(b) The Two members of the Graduation Committee and the chairmen of the committee are members of the rising Senior Class, appointed before the end of their Junior year.

(c) The Graduation Committee works with the College Administration in preparing for graduation exercises. ¹

IV. ELECTIONS BOARD

(a) The Elections Board shall conduct all Student Association elections and are to announce the outcome.

(b) The Elections Board consists of the three Senior members of the Student Judiciary Board, the two senior members of the Appellate Board, three seniors, appointed by the President of the Student Association with the approval of the Senate, one representative from the Office of Student Personnel Services and one faculty member selected by the Student Life Committee. The chairman is selected within the membership of the Board.

(c) The Elections Board begins functioning after elections each spring, sets up election dates for the coming year in accordance with the constitutional provisions; prepares the official ballots from the basic list of candidates meeting the constitutional qualifications who have filed with the Office of Student Personnel Services; supervises campaign regulations; supervises the polls; and counts ballots

(d) In a single position election the winner shall be determined by a simple

majority of the total votes cast for that office. If no candidate receives a simple majority, there shall be a run-off election between the candidates who polled the two highest number of votes. If there is no majority in the run-off, then the candidate with the greatest number of votes wins the election. In case of a tie in the run-off elections as stipulated, the matter shall be sent to the Senate for resolution.

(e) In multi-purpose elections the candidates receiving the greatest number of votes shall be elected. If the stated number of positions cannot be filled, as a result of a tie, there shall be a run-off.

V. QUORUM

In order to transact any business in an Association Organization, except an academic class, a quorum must be present. A quorum is a majority of those entitled to vote. An academic class must have the consent of at least one-third of its membership before it may transact any business.

VI. RULES OF ORDER

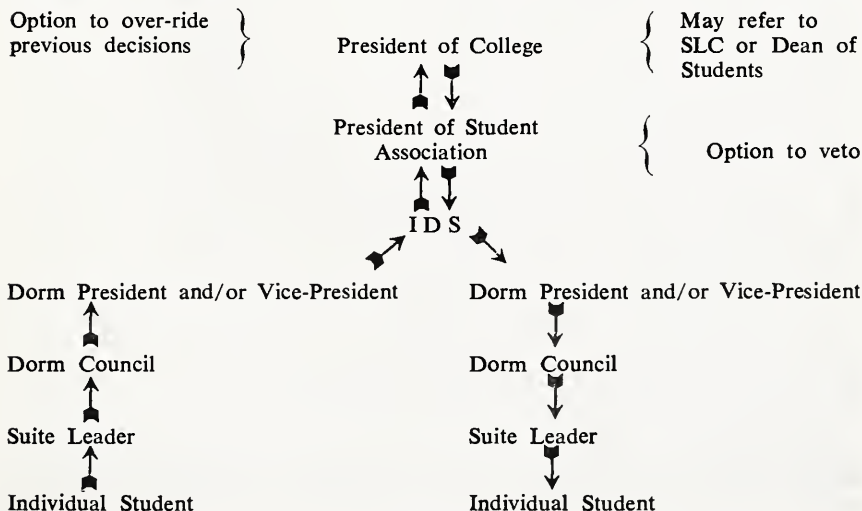
Unless otherwise provided for, all questions of order are decided by **Roberts Rules of Order**, revised.

¹ All class officers were abolished by a vote of the Student Association during the Spring of 1968.

DORM AUTONOMY STATEMENT

(Dorm autonomy is being studied by the Student Life Committee. The most recent interpretation of individual dorm responsibility was submitted by the Student Faculty Appellate Board on March 9, 1970.)

"Dorm autonomy was only the recognition of the need for dorms to be able to determine their own practice of situations that are appropriate specifically to them; in line with policies approved by the IDS. Dorm autonomy was not meant to presuppose that the IDS would act as a rubber stamp to any and all proposals made by the Dorm Councils. Due to the apparent lack of communication among all levels of campus government organization, we interpret from the 1969-1970 Constitution of the Student Association the following procedure as a necessary organization guide-line.



"Campus information media, i.e., LANCE, WSAP, should always be notified of all decisions involving student life as they are made by the IDS, Student Personnel Services, SLC, or the President of the College."

COLLEGE REGULATIONS

General Guides

St. Andrews Code of Responsibility

INTRODUCTION TO THE CODE

The Code of Responsibility is the statement of general policies governing the entire college community. The concept of a Code of Responsibility originated in the 1967-68 school year; the Code was developed by a student-faculty-administration-alumni group during 1968, and the Committee's version of the Code was presented for the consideration of the administration, faculty, and student body in the 1969-70 school year. Working most of the year to resolve points of disagreement, the faculty and the Inter-Dormitory Senate finally agreed upon the final version of the Code of Responsibility, and their version of the Code was passed by the faculty-administration, the student body, and the Board of Trustees in the Spring of 1970.

Implementation of the Code will be largely determined during the 1970-71 school year. Following the policy by which the final version of the Code was determined, no part of the implementation will become official unless agreed upon jointly by the students, faculty, and the administration.

PREAMBLE:

St. Andrews is a church-related, coeducational, residential, liberal arts college. It exists to liberate men and women socially, intellectually, and religiously. Its purpose is to develop men and women whose leadership and service are an expression of their critical, creative and disciplined minds and lives and of their humane concern. The effectiveness of such an educational process is determined by the quality of the total life of the college community.

The College recognizes that excessive conformity prevents community and forbids individuality. Similarly, extreme individualism not only prevents individual growth, but denies the individual's responsibility for his brothers' good in community. Therefore, the College endeavors to hold in meaningful and balanced tension both independence and inter-dependence. To give its members an opportunity for maturation it advocates freedom; to ensure the existence of a viable community it insists upon the exercise of responsibility. It believes that its educational purposes can best be accomplished in an atmosphere of responsible freedom and commitment rather than by means of superficial conformity to a set of detailed rules and prohibitions. It believes that responsible maturity is more likely to develop when each member of the community is both free and obligated to struggle with principles of conduct and to accept full responsibility for his own actions and decisions.

To honor these commitments of St. Andrews, this Code is subscribed to and honored by the entire College community: Board of Trustees, administration, faculty* and students. It is recognized that every particular will not apply equally to each of these segments of the College. Nevertheless, the spirit of the whole does apply, and each segment should embrace the particulars in ways appropriate to its conditions and needs.

Honor System. Each member of the College community is expected to subscribe to the St. Andrews Honor Code: "As a member of the Honor Community of St. Andrews, I pledge that I will not lie, cheat, or steal, nor will I tolerate

this conduct in any other member of the community. I will do all within my power to uphold the high standard of integrity and honor of St. Andrews."

Academic Responsibility. Students have the right to take reasoned exception to selected data or views offered in courses and to reserve judgment about matters of opinion. They are, therefore, protected against prejudiced or capricious evaluation. Professors have a responsibility to inform students concerning course expectations and criteria for performance evaluation and to maintain office hours for conferences with students who need counsel and advice regarding their progress in the course. Students are responsible, however, for learning the content of any course in which they are enrolled; and they are responsible for maintaining standards of academic performance established for each course in which they are enrolled.

Knowledge of student views, beliefs, and political associations which professors acquire in the course of their work as instructors, advisors, and counselors is considered confidential. Members of the student body and members of the faculty should be protected from arbitrary curriculum changes (e.g. catalog changes, changes in major requirements, without following appropriate procedures).

**The Faculty approves the Code with the proviso that any reading or interpretation of this Code is null and void which is at variance with the By-Laws of the Faculty or the Student Constitution which the Faculty approves and that this qualification be published with any official report or publication of the faculty's approval of the Code.*

Academic and Disciplinary Records. The College maintains one official copy of the student's academic record and one copy of his non-academic record. These records are confidential, and their contents are not revealed to others, with the exception of parents and guardians, without a written request from the student or a court order. Academic transcripts contain only academic data except that all withdrawals prior to graduation, voluntary or involuntary, are considered relevant and are recorded on the transcript. Upon the student's departure from the College only academic and official disciplinary records of legitimate courts are retained; all others are destroyed. The College will establish for each student a placement file in accordance with professional standards.

Freedom of Expression and Assembly.

1. Members of the academic community and college organizations should be free to examine and discuss all questions of interest to them, and to express opinions publicly and privately. They should always be free to support causes by orderly means which do not disrupt the regular and essential operation of the institution. At the same time, it should be made clear to the academic and the larger community that in their public expressions or demonstrations students or student organizations speak only for themselves.

2. Members of the academic community and all authorized college organizations should be allowed to invite and to hear any person of their own choosing, provided that the event and the speaker are properly scheduled by the Calendar Committee and that the occasion is conducted in a manner appropriate to an academic community. The institutional control of campus facilities should not be used as a device of censorship. It should be made clear to the academic and larger community that sponsorship of guest speakers does not necessarily imply approval or endorsement of the views expressed, either by the sponsoring group or the institution.

Media. The College newspaper, other publications, and campus broadcast media are recognized as valuable aids in establishing and maintaining an atmosphere of free and responsible discussion and of intellectual exploration on the campus. The quality of such output is expected to reflect the kind of intellectual production normally associated with an academic community: intellectual integrity, judicious perception of the pros and cons of any position, rational argument and careful

scholarship. They shall have freedom of expression within the context of the following limitations:

a. Recognition on the part of authors, editors and commentators that freedom entails corollary responsibilities to be governed by the canons of responsible journalism, such as avoidance of libel, slander, impropriety, undocumented allegations, attacks on personal integrity, and the technique of harassment and innuendo.

b. The right of any person in the community who thinks that he or the College has been abused in any way mentioned to appeal to the proper authorities for redress; (1) if the author is a student, appeal to the Student Judiciary Board; (2) if the author is a professor, appeal to the Faculty Personnel Committee.

c. Recognition that if a person outside the College brings legal action against the College which results from statements made by a student in student media, the College may also bring charges against such a student to the Student Judiciary Board.

d. Each of the media will carry the statement that the opinions expressed by it are not necessarily those of the College.

Personal Privacy and Safety. Each person has a right to safety in his person and belongings, to privacy in his residence, to freedom from offensive, riotous, unruly or disruptive conduct on the part of others, and to the maintenance of an atmosphere conducive to study. Likewise, each person has the responsibility to help provide and protect this right for the other members of the community; and each person has a responsibility to respect the property of the College. It is the responsibility of the College to provide a security system to protect persons and property. It is a collateral responsibility of the members of the community to respect and cooperate with the Security Officers in the interest of community well-being.

The College reserves the right to inspect residence halls periodically for the purpose of assuring fire prevention, sanitation, safety, and the maintenance of the College plant. It also reserves the right to search a room for a specific purpose provided the following conditions are met: (a) that the reasons therefor and the objects or information sought have been clearly specified by or to the Dean of Students in writing, that this information is clearly specified in writing to all students involved, and kept on file; and (b) that justifiable cause to conduct the search is found to exist by the Dean of Students; and (c) that the student involved is present if possible during the search; and (d) that the search is conducted by a member of the office of Student Personnel Services, and the dorm president or vice-president or the suite leader of the involved suite. Since protection against improper search is important to student rights and freedoms, the dorm president or vice-president must agree that it is not possible for the student involved to be present, as specified in term "c" above, before a search is made.

Alcoholic Beverages. St. Andrews strongly disapproves the misuse of alcoholic beverages prevalent in our society and affirms, consistent with the frequently reiterated position of the church, the appropriateness of voluntary abstinence as the norm. The College will not tolerate alcoholic consumption which produces loss of self-control, abuse of the person or rights of others, excessive disturbance, or destruction of property. Such conduct is subject to disciplinary action. Compliance with local and state laws concerning the purchase, possession, transportation, and consumption of alcoholic beverages is expected.*

Drugs. All local, state, and federal laws will be observed regarding the use, possession, and sale of drugs.

Firearms. The possession and use of firearms in a campus community consti-

tutes a serious hazard. Therefore, the possession and use of firearms must be considered a privilege rather than a right, and will be permitted only under the most explicit conditions, the violation of which warrants appropriate disciplinary action.

Firearms are to be maintained and stored in accordance with state and federal law, and college regulations.

Financial Responsibility. Members of the St. Andrews community are expected to demonstrate financial commitments. The College will serve neither as a collection agency for debts incurred elsewhere nor as a shelter for creditors. However, the College has a responsibility to inform a student of his indebtedness to the College in advance of his departure, and the student must remove such indebtedness in order to be graduated or to receive transcripts from the College.

Disciplinary Action. Members of the College community have the right of due process in matters involving disciplinary action. Such procedures for the student shall conform to the Joint Statement on Rights and Freedoms of Students VI. (omitting B. 1) and V.B. and for the faculty shall conform to the 1940 Statement of Principles on Academic Freedom and Tenure.

Code Implementation and Amendment. The Faculty and the Student Senate shall jointly assume responsibility to devise ways and means for this Code to become increasingly an expression of St. Andrews community life, to continue to review it for adequacy, and collectively to become the instrument by which future revisions are recommended to the Board of Trustees.

**Recognizing that "the experiences of our society plainly reveal the dangers of excessive drinking," the 110th General Assembly of the Presbyterian Church, U.S., took the position in June, 1970, "that God has given each of us the freedom and obligation to make responsible personal decisions about whether, where, when, and under what circumstances drinking is appropriate or inappropriate for us." The action called upon Presbyterians to be particularly mindful of the example they set.*

ACADEMIC POLICIES

The following regulations relate primarily to academic expectations under the general coordination of the Dean of the College and his staff and are subject to review as necessary by the Faculty Executive Committee, Faculty Advisors, the Dean of Students, and other officers of the college who may advise students relative to those regulations; however, when interpretations may be needed, such questions are to be referred to one of the Academic Deans or to the Chairman of the Faculty Executive Committee.

Registration

Toward the close of the Fall and Spring terms, each student must plan his course program for the succeeding term (and summer school and winter term when appropriate) in conference with faculty advisor and complete registration for the term in question. New students confer with their Faculty Advisors during the orientation period. Final registration is completed at designated times at the beginning of each term. All courses and changes in a course program must be approved by the Faculty Advisor.

A student wishing to change his academic advisor may request such through the Office of the Dean of the College.

Course Load

The class load for the 4-1-4 calendar is four courses in the Fall and Spring terms and one course during the Winter term. Students will not be normally *permitted to take additional courses, and all regular enrolled students must carry the regular load unless special permission is granted by the Dean of the College. If a student's course enrollment falls below this minimum, he may be asked to withdraw from the College. If for some approved reason a student is registered for less than the regular load, he may be classified either as a special degree student or as a special non-degree student.

** In extreme cases and only on the decision of the Dean of the College, an exception may be made. There will be an extra fee of \$150.00 for such overloads.*

Winter Term

Arrangements may be made to take Winter term courses at several other colleges on the 4-1-4 calendar, as well as off-campus courses offered by those colleges. Overseas courses are offered at an additional price to England, Latin America, Hawaii, Greece, and Italy. Arrangements must be approved in advance by the student's Faculty Advisor and the Division Chairman involved.

Application For An Academic Major

Not later than the Spring of his sophomore year the student must select the department in which he wishes to major. The requirements in each major field are given at the beginning of the description of courses in that department and are found in the 1970-71 St. Andrews Catalog. If a student is not accepted in any department by the beginning of his senior year, he will not be eligible to continue at St. Andrews.

Attendance Regulations

1. General College Policy

Regular class attendance is an important student obligation and a student is responsible for all the work, including tests and written work, done in all class meetings. No right or privilege exists which authorizes a student to be absent from any given number of class meetings.

ABSENCE POLICY

Students are expected to be present at all their regularly scheduled class appointments. Experience has shown that successful students do not absent themselves from class without good reason. One of the major causes for poor academic achievement is excessive absence from class.

Attendance regulations are designed to provide that a large measure of individual responsibility be given to students whose academic records justify the delegation of such responsibility. The instructor in each course will announce and maintain an absence policy in keeping with the nature of the course and the classification of the student. Each student should familiarize himself with this policy at the beginning of each course.

When absences from class endanger a student's academic standing or indicate a serious lack of commitment to the work of the course, the

student will be involuntarily withdrawn from the course after a formal warning from the Dean of the College.

2. Exceptions To The Above Policy

Absences Before and After Holidays

To preserve the integrity of the calendar and the academic program, students will be expected to attend all classes the two class days before and the two class days after each holiday. A record of attendance in all such classes will be reported to the registrar by all instructors.

Students with less than a 3.00 St. Andrews cumulative grade point ratio (g.p.r.) who are absent from these classes will be placed on probation for the remainder of the semester. Students already on probation who miss such classes will be asked to appear before the Faculty Executive Committee for appropriate discipline which may involve dismissal from the college.

System of Grading

1. Each student receives a grade in his course at the close of the term. The mid-term grades when given do not appear on a student's transcript; they are designed to give the student an indication of his progress. The grading system is as follows:

Grade	Interpretation	Quality Points
A	Excellent	4 per sem. hr.
B	Good	3 per sem. hr.
C	Satisfactory	2 per sem. hr.
D	Passing	1 per sem. hr.
E	Conditional Failure	0 per sem. hr.
F	Failure	0 per sem. hr.
I	Incomplete	0 per sem. hr.
WP	Withdrew while passing	0 per sem. hr.
WF	Withdrew while failing	0 per sem. hr.

Grade points, the numerical equivalent of the letter grade, are used to determine the student's rank in his class, for academic honors, and academic warning. To meet the minimum requirements for graduation all students must have (1) a grade point average of 2.0 on all work attempted at St. Andrews, (2) credit for 32 regular term courses, four Winter term courses, and five semesters of physical education, (3) a grade point average of 2.0 in the final year of college work, and (4) a grade point average of 2.0 in the major field taken at St. Andrews.

3. Grade points on acceptable work transferred to St. Andrews will not be included in a student's grade point ratio of work done at St. Andrews. All transfer student credits to be accepted by St. Andrews must have a written approval of the Dean of the College.

4. A student's cumulative grade point ratio at St. Andrews (SACU) will be the basis on which honors and qualifications for student offices

will be computed.

5. A student must have completed 18 courses at St. Andrews to be eligible for the honor society or for honors at graduation. The student's citizenship record also must be one of good standing.

Course Additions, Withdrawals, and Conditional Grades

1. Freshmen are permitted to drop courses with the approval of their Faculty Advisor in a designated period following registration day without having this recorded on their permanent records; upperclassmen are allowed a period of one week for dropping particular courses under the same conditions. After this time, a "WP" grade is given when the student withdraws with the approval of his Faculty Advisor while doing passing work. Otherwise, a grade of "WF" is recorded. No student may withdraw from a course during the four weeks preceding the final recitation of the semester without the approval of the Faculty Executive Committee.

2. Students are permitted to add courses with the approval of their Faculty Advisor for a period of a week following registration day. Students who drop or add courses after academic registration must do so in keeping with the proper form available in the registrar's office. Complete instructions are provided on the form and it is essential that the student process this form in every detail in order for his records to be accurate. Merely discontinuing attendance is not sufficient; it is necessary that the proper procedure be followed immediately, and the first step must be discussion of the matter with the Faculty Advisor. Registration or adding a course after the announced drop-add period will require a payment of ten (\$10.00) dollars.

3. Any student may be dropped for cause from any course at any time upon recommendation of the professor and the approval of the Dean of the College. Sufficient cause for dropping a student would include excessive absences (see "Attendance Regulation"), lack of preparation, general neglect, unwholesome attitude, or improper conduct in class.

4. The College Physicians at any time may recommend to the Faculty Executive Committee that a student be allowed to drop a course for medical reasons. The Dean of the College or the Dean of Students may make a similar recommendation when circumstances surrounding a student's work are of an unusual nature. In such cases a grade of "W" will be recorded.

5. A grade of conditional failure (E) may be removed by reexamination. This must be accomplished within the third week of the following semester. Any exceptions must be authorized in advance by the Dean of the College. If not removed within the authorized time, the E becomes a failure, F.

6. A failure (F) cannot be removed from a student's record. However, if such courses are repeated, the second grade is recorded as the final grade for the courses. If a course is not required for graduation

or for a major it may be repeated only with the approval of the Faculty Advisor and the Dean of the College.

Examinations, Tests, and Reviews

1. A student who has final examinations in three successive periods may ask the Dean of the College or the registrar for an adjustment in the time of such examination.

2. Unsatisfactory grades at mid-term will be reported to the student involved. Where the record as a whole is unsatisfactory, a letter concerning the matter from the Dean will be sent to the student and parents.

Summer School

The college normally conducts a summer session. Though offerings are less varied than during the Fall and Spring terms, the Summer curriculum includes a wide range of courses for undergraduates, teachers, and high school graduates who wish to qualify for advanced standing. Regular members of the St. Andrews Presbyterian College teaching staff and visiting professors make up the faculty of the summer school.

College Catalog Requirements Applicable to Entering Students

In order that each class of students may understand the particular catalog which is in effect, the following rulings are announced:

1. All students who entered St. Andrews from the Fall semester, 1967, through Summer, 1968, are under the requirements of the 1967-68 catalog.

2. All students who entered St. Andrews College for the Fall semester, 1968, through Summer, 1969, are under the requirements of the 1968-69 catalog.

3. All students who entered St. Andrews College for the Fall semester, 1969, through Summer, 1970, are under the requirements of the 1969-70 catalog.

4. All students who entered St. Andrews College from the Fall semester, 1970, through Summer, 1971, are under the requirements of the 1970-71 catalog.

Additional Considerations for Readmission

1. In meeting the above requirements for continuation at St. Andrews, no grade of conditional failure (E) may be counted in the total number of courses passed.

2. Credit for three or more summer school courses, when approved by the Faculty Executive Committee and in keeping with degree requirements, will be counted in computing the required total for readmission eligibility.

3. Both resident and non-resident students must complete the appropriate Residency Agreement to establish eligibility for readmission.

4. In keeping with the twofold purpose of the college, that of

higher education and Christian citizenship, applicants for admission or readmission whose records of achievement and citizenship reveal questionable patterns of behavior, will be denied the privilege of enrollment or may be given an appropriate conditional status.

Academic Warnings and Probation

Academic performance which is not fully satisfactory will result in warnings at appropriate times. While probation notices are the most serious, other warnings, such as oral admonitions from instructors or the Deans, or written notices from the registrar, should be given immediate attention. Several specific conditions, however, are to be observed whether or not a warning is given. These follow:

1. Any regular student whose cumulative grade point ratio is less than 1.75 on all work attempted will be placed on probation, if permitted to continue at St. Andrews.

2. Any regular student who fails two or more courses during the previous regular term will be placed on probation, if permitted to continue at St. Andrews.

3. Any regular student whose grade point ratio for the previous regular term is less than 1.5 will be placed on probation.

4. Special students enrolling for less than the regular load will have their records and individual status reviewed by the Faculty Executive Committee.

5. At the beginning of each semester the registrar will mail notices of academic probation to the students concerned, with copies being mailed to the parents, guardian, or spouse. Copies will also be sent to the student's Faculty Advisor and the Office of Student Personnel Services. The Office of Student Personnel Services will, in turn, send lists to campus life leaders.

6. Adequate grades on three or more summer school courses will remove a student from academic probation. Such study when approved by the Faculty Executive Committee will be counted in computing the required hours for readmission. Grade point deficiencies can be made up only at St. Andrews.

7. The Faculty Executive Committee may review a student's record at any time and invoke warning, probation, or suspension, or remove a student from such status, if in the Committee's judgment, such action is warranted. Particular attention will be given to student records at each grading period.

Probationary Regulations

Probation is a means of communicating to and warning students, their parents or guardians, and others concerned of the fact that such students are not demonstrating satisfactory academic achievement and/or citizenship. It is understood that evidence of improvement is forthcoming if the student concerned is to continue at St. Andrews.

1. Probationary status may be invoked for any of the following causes:

- a. Unsatisfactory academic performance
- b. Unsatisfactory citizenship
- c. Excessive absence from class or laboratory

2. When a student is placed on probation for one of these reasons, he should recognize that his continuation at the college is in serious jeopardy. If additional probationary action is invoked for a different cause, the student may expect dismissal from the college. Students under probation during consecutive semesters most probably can expect suspension if probation otherwise would seem appropriate for the ensuing semester.

3. A student on academic probation may not receive assistance from the college, except that financial aid will not be cancelled for the remainder of a semester unless so recommended by the Faculty Executive Committee.

4. The procedures for appealing judgments of probation (or suspension) are as follows:

a. Judgments rendered by a Residence Court, Dormitory Council, or Traffic Court as the body of original jurisdiction may be appealed to the Student Judiciary. If probation (or suspension) is involved, appeals may be heard by the Student-Faculty Appellate Board.

b. Judgments rendered by the Student Judiciary as the body of original jurisdiction may be appealed to the Student-Faculty Appellate Board.

c. Unless otherwise authorized by the chairman of the judicial body rendering the judgment of probation (or suspension), or by one of the Deans, appeals are to be made no later than 4:00 p.m. the next working day following the action.

d. In actions involving probation (or suspension), students may request a review of the case by the President of the College or his delegated representative.

5. Students under probationary status are expected to exhibit evidence of improvement both in academic achievement and in citizenship. Lack of such evidence, in the judgment of the Student Association judiciary, the Deans, or the Faculty Executive Committee, may result in suspension or dismissal without further hearing when such action appears to be warranted.

Withdrawal From St. Andrews

Resident or non-resident students who desire or find it necessary to withdraw from St. Andrews at any time following notice of admission or readmission are expected to observe the regular withdrawal procedure:

1. Discuss the matter with the Faculty Advisor and secure his signature on the regular withdrawal form.

2. Advise the Dean of Students of the withdrawal and clear any impending disciplinary action. Secure his signature as a sign of clearance.

3. Clear with the Residence Director concerning any keys, room inspection, and laundry.

4. In order to complete the financial matter, clearance with the Health Center, library, and the business office is necessary. Clear financial matters in keeping with the following basic understandings: If a student withdraws for any reason within the first three weeks following registration day (or within the first week of a summer term), one-half of the tuition and fees charged at the time of registration will be refundable. If a resident, a charge will be made for dormitory room rent. After the third week, or after the first week during the summer term, no refunds are allowed except for sickness or call into the armed services. Written evidence of such conditions must be filed with the Dean of the College. Further, no refunds will be made without an honorable dismissal from the Dean or without application for a refund at the time of withdrawal.

5. The withdrawal form must be taken to the Office of the Dean of the College for final processing. Processing of withdrawal must be initiated in ample time to complete the necessary procedures: i.e., offices close at 5:00 p.m. and processing will halt at that time, except in emergencies.

6. In emergencies, the President the Dean of the College, or the Dean of Students may adjust the procedures attending withdrawal.

NON-ACADEMIC POLICIES

When any student does not show convincing evidence of being in sympathy with the purposes, policies, and procedures of the institution, the college must reserve the right to ask the student to withdraw.

GENERAL INFORMATION

Regulations concerning civil violations, firearms, drugs, and alcoholic beverages come under The Code of Responsibility (see pages 16-19).

Specific Residence Hall Health and Safety Regulations

- All electrical appliances must bear the U.L.S. Seal of Approval
- All refrigerators must be approved by Physical Plant Office
- Private antennas are not permitted on campus
- Objects must not be suspended from room ceilings

Personal Possessions:

A student is responsible for all items in his possession.

Selling and Soliciting

Only the Business Manager and the Dean of Students may grant permission to sell or solicit items or services on campus. Any commitment by a student to a solicitor, whether authorized or not, is a personal

commitment for which the college can assume no responsibility. Agents without a written permit from the Office of Student Personnel Services should be reported immediately.

Marriage

Notification of plans for matrimony by an enrolled student should be received by the Student Personnel Services as soon as possible.

Pets:

Due to state and local health regulations, dogs, cats, and all pets must be excluded from all academic buildings, service buildings, dormitories, and all other campus facilities open to students, faculty, staff, and the public.

Tree Damage

Any person found responsible for damaging the trees and shrubbery on campus will be held responsible for their replacement.

Fishing:

All state regulations regarding public fishing apply to the St. Andrews lake. Any resident of Scotland County may fish with a pole and natural bait. However, use of artificial bait requires a valid North Carolina fishing license. Students at St. Andrews are considered residents of Scotland County.

Military Obligation:

It will be the option of each male student to complete the application for Selective Service System Form No. 109. These forms may be picked up in the Office of the Registrar and must be picked up, completed and returned to the Office of the Registrar the first week of school.

MOTOR VEHICLE REGULATIONS

All vehicles must be registered for each academic year and decals placed on the left side of the rear bumper within two weeks after the official class registration date of said semester. The cost for registration is \$1.00. Any student or employee with a motor vehicle with no registration decal after the registration date will be fined \$5.00. Students planning to bring vehicles on campus after the registration period must obtain a Vehicle Registration form from the Office of the Physical Plant Director.

The following traffic and parking rules are to be observed by operators of motor vehicles.

All traffic rules and regulations of the State of North Carolina apply to vehicular traffic on St. Andrews property.

Overnight Parking is restricted to regular parking lots. Persons parking elsewhere between 1:00 a.m. and 7:00 a.m. will be served with violation tickets. Unregistered vehicles must be parked in designated Visitor's Parking Area. The circle in front of the College Union is for,

access by emergency vehicles, and short-term parking. Parking is not permitted by the yellow curbs.

Service Roads and areas are for the use of College-owned and commercial service vehicles unless otherwise approved in writing by the College Security Officer. The parking area at the Vardell Building may be used by students only from 6:00 p.m. to 6:00 a.m.

Motor Scooters and Motorcycles, when properly registered with the Director of Physical Plant, may be operated on campus under the same rules and regulations as automobiles, provided that each vehicle has factory mufflers with all baffles in place and secure. Any vehicle which makes excessive noise shall be repaired or removed from campus.

No student Vehicle shall be driven or parked on the lawn or sidewalks without a written permit from the Physical Plant Office or the Student Personnel Services Office. Such a permit will cover one trip only and shall be displayed on the windshield while the car is in the restricted area. A \$5.00 fine will be charged to the person in whose name the offending vehicle is registered. Motorcycles and motor scooters should be parked in designated areas.

All **Tickets** must be paid before the end of the semester or the student will not be allowed to register for the following semester and all transcripts will be held. If the recipient of a ticket wishes to contest the ticket, he must, in writing, notify the chairman of the Traffic Council of his desire within 72 hours of receiving the ticket.

Failure To Appear before the Traffic Council after being summoned, without due cause, will result in a \$5.00 fine. Repeated failure to appear will result in loss of driving privileges on campus.

Any Person Who Receives Five Tickets in one semester will be brought before the Traffic Council and warned that if he receives two more tickets in that semester, his driving privileges will be suspended for an indefinite period of time.

Note Regarding Bicycles: Each bicycle must be registered each academic year with the Maintenance Department and display the registration decal (no charge). Bicycle operators are to recognize that pedestrian traffic has the right of way both when the vehicle is parked as well as when it is being operated. Locks are highly recommended.

All **Tickets** are to be paid at the Office of the Director of the Physical Plant, located near the power plant. This office is open Monday through Friday from 8-12 and 12:30-4:30 and Saturday from 8-12.

First Violation — \$1.00 Fine:

1. Parking by yellow curb leaving vehicle unattended
2. Parking in a prohibited zone
3. Obstructing traffic
4. Parking overnight in a restricted zone

First Violation — \$5.00 Fine:

1. No college registration
2. Vehicle on grass or sidewalk without written permission
3. Reckless driving

GUIDES FOR RESIDENT STUDENTS**Dormitory Authority** (see Constitution)

While the following regulations are intended primarily for resident students, all students while on campus or at college events are expected to observe these guides. All students, including off-campus men and women not residing with parents (guardian or spouse), are classified as resident students.

Closing hours for first semester freshmen are:

12:00 midnight, Sunday-Thursday

1:00 a.m., Friday

2:00 a.m., Saturday

All women, except first semester freshmen, have unlimited hours. All women's dorms are locked at 12:00 Sunday through Thursday, 1:00 Friday, and 2:00 Saturday. Each dorm has its own lock and security system for the safety of its residents.

Sign-out procedure is established by each dorm. Forms of sign-out procedures make it possible for a person to be found in case of emergency.

First semester freshmen women who realize on their way back to campus that they are not able to make the closing hour are urged to stop and telephone their dormitories, giving the reasons why they will not be able to arrive on time. It is understood that by doing this they will not be subject to penalty for late arrival.

Room Change:

Students may change rooms and roommates for good reasons and without paying the former fee required for such changes.

Students who wish to make changes should do so only after conferring with the Residence Director(s) and Suite Leader to be sure that it is acceptable with all concerned. It is the student's responsibility to notify Student Personnel Services of room changes.

Room Inspection:

Inspection of rooms may be conducted only by a member of the administration, together with a student leader, and then only at the direction of the Student Personnel Services Office. Normal maintenance procedures may require college employees to enter rooms at other times during the college year, including vacations. Room inspection policy is covered in the Code of Responsibility (see page 18).

Open Dormitories:

- a. All dormitories may be open at the following times during the

week and weekends:

Monday-Thursday	8:00 p.m. — 12:00 a.m.
Friday	8:00 p.m. — 1:00 a.m.
Saturday	2:00 p.m. — 5:00 p.m. 8:00 p.m. — 2:00 a.m.
Sunday	2:00 p.m. — 5:00 p.m. 8:00 p.m. — 12:00 a.m.

b. Open hours must be posted on all suite doors at **all** times.

c. Permission for additional or special hours for individual suites may be granted by the President or Vice-President of the dormitory at the request of the suite.

Long Distance Calls:

Long distance phone calls are to be made only at a pay phone. Local calls may be made from the phone by first dialing 9.

Overnight guests staying in the guest rooms are charged \$1.00 linen fee, \$2.00 for the first night (includes linen) and \$1.00 per night thereafter. The cost of meals is listed in the cafeteria.

Guests wishing to stay longer than three nights must have permission in writing from the Office of Student Personnel Services.

Overnight guests must be registered with the Residence Director.

Residence Philosophy:

While Suite Leaders, and Dormitory Presidents have primary authority in maintaining necessary order in dorms, it is each student's responsibility to become involved in this endeavor. Several approaches are available: a personal confrontation, a suite meeting, referral to a Residence Court, via the Suite Leader, or a conference with the Residence Director or other student personnel staff members. In every instance, conversation should precede action. As in all disciplinary cases, the student's total academic and citizenship record will be weighed against specific charges.

Off-Campus Residents

Since St. Andrews is a residential college, all students are required to live in the dormitories on campus, when available space permits, unless they are living with parents, guardians, or husbands or wives. Single undergraduate men and women fully admitted but for whom no space on campus can be assured, may be permitted to reside off-campus when approved by application to the Office of Student Personnel Services. Basic college regulations apply to off-campus residents.

Roof of Dormitories

For the protection of lives and property, no one is permitted to use the roof of dormitories without prior approval from the Maintenance Department.

"The Wall" (i.e., the front section of the wall between the ramp and the steps at the end of the causewalk nearest the College Union) is for any St. Andrews student who wishes to draw public attention to any ideas and feelings he wants to express. Students are requested to follow the Code of Responsibility in the use of The Wall and to limit their use to this one section only.

JUDICIARY PROCEDURE

Reporting a Case:

Cases of serious misconduct as provided for in the Student Association Constitution are reported either directly to the Attorney General or indirectly to him by informing Office of Student Personnel Services or member of the Judicial Committee. In disciplinary cases, judicial authorities of the College consider not only the specific charge but also the student's total academic and citizenship record. Technically proved evidence is not to be considered essential at this educational institution. First offences, unless of extreme severity, are not usually to be considered grounds for expulsion. The following procedures for hearings by a court at St. Andrews are believed to be reasonable for this educational setting.

Notification of Those Concerned:

The Judicial authority will give notice of the scheduled hearing no less than 24 hours in advance to the student concerned and to members of the court, its advisors, and the Office of Student Personnel Services, giving instructions of appearing before the court, including time and place scheduled. The student's Faculty Advisor will also be notified. The student may request a student, faculty member, or other college official to appear with him. The student accused may call witnesses in his behalf before the court if their names are submitted to the Attorney General no later than 6 hours prior to the opening of the hearing.

Witnesses:

The testimony of witnesses in court will be recorded. All testimony given the court while in session by any person appearing before the court is to be given and received in full recognition of serious action that will follow perjury. Further, official transcripts of the hearings of the court, including the names of the accused and the witnesses, will be restricted to members of the judicial body and to college officials for whom such information is needed in follow-up action and counseling. Any public report of action taken in cases of misconduct will show reference to the case only as case number and summary of action taken by the court.

Notification of Parents:

For major offenses, a Dean of Student Personnel Services, or another college official, will communicate final action as soon as possible in writing to the student's parents (guardian or spouse). Such notification will include a summary of the nature of the case and the nature of the penalty. Such notification is supplementary to that which the student concerned is expected to communicate to those to whom he is responsible.

Appeals:

Following a verdict which the student wishes to appeal, he must remain on campus until the appeal is heard and the final judgment is reached. Verbal indication of the desire to appeal a case must be given to the chairman of the court which has handled the case within three (3) days following the date of final judgment. By 11:00 a.m. the day after the defendant has indicated his desire to appeal, he must present in writing to the chairman of the court the grounds for his appeal and a complete list of those persons he wishes to be present at the hearing. The chairman who receives this information will append it to the minutes of the trial and present it to the Attorney General for assignment to the proper appellate court. Appeals relating to probation (or suspension) will follow the procedures outlined under the "Probationary Regulations" section of this handbook.

The Deans may make allowance for the terms of restriction or departure for resident students who are to depart from the campus, when appropriate. Any return to campus thereafter must be approved beforehand by the Dean of Students or his representative. Non-residents who are suspended or expelled are expected to observe these conditions as they apply to non-residents.

NOTE: Departure from normal procedure must be requested by the accused or the appropriate judicial authority in writing and must be approved by the Dean of Students or his representative.

Alternate Judicial Procedure:

During final exam periods normal judicial procedures may be suspended because of the impossibility of getting together members of the proper judicial body. In such times the Dean of Students and the Dean of the College may in consultation with the Attorney General review the cases and decide on appropriate action.

The Administration

Donald J. Hart, M.A., Ph.D.	President
Jacqueline H. Singleton, B.A.	Administrative Assistant to the President
Robert F. Davidson, M.A., Ph.D.	Dean of the College
Fern A. Gillis	Secretary to the Dean of the College
Rodger W. Decker, M.A., Ed.D.	Dean of Students
David McNair, B.A., M.A.	Assistant Dean of Students and Director of Residences
Robert F. Davenport, B.D., M.A.	College Pastor and Director of Counseling
Vann S. Joines, B.S., B.D.	Assistant Pastor and College Counselor
Grace McS. Overholser, B.A., M.A.T.	College Counselor
James B. Ollis, B.S., M.A.	Director of College Union
Julian M. Davis, B.A., Ed.D., C.P.A.	Business Manager
Harold C. Babcock, M.A.	Director of Physical Plant
Jacques C. ReVillie, Diploma Police Sci.	Director of Security Services
James H. Samuels, B.A.	Director of Food Services
John W. Craig, III, B.A.	Registrar
Robert L. Chaiken, B.A.	Assistant Treasurer
Richard J. Lietz, M.A. in L.A.	Librarian
Margaret W. Bennett, B.A. in L.A.	Associate Librarian and Cataloger
Elizabeth A. Holmes, M.A. in L.A.	Reference Librarian and Acting Librarian
Hugh M. McArn, Jr., M.D.	College Physician
David A. Williams, M.D.	College Physician
Robert M. Urie, M.S., B.D.	Director of Rehabilitation and Health Services
Alice L. McKenzie, R.N.	Supervisor of Aides
Selah P. Stephens, R.N.	Head Nurse
John P. Daughtrey, M.S., Ed.D.	Coordinator of Summer Program
Everett E. Gourley, Jr., B.A., M.A.	Director of Admissions
Mary Wells McNeill, B.A.	Director of Financial Aid
Jean L. Rayburn, B.A.	Associate Director of Admissions
Robert N. Nye, B.A.	Admissions Counselor
Harry L. Kraly, B.A.	Admissions Counselor
Elaine B. Liles, B.S.	Admissions Assistant
J. Bruce Frye, B.A., B.D.	Director of Development
Fowler Dugger, Jr., M.A.	Director of News and Publications
F. Badger Johnson, B.A.	Director of Bequests and Deferred Giving
Charles E. Parrish, B.A., B.D.	Director of Alumni Affairs
Elizabeth M. Dove	College Hostess

The Office of Student Personnel Services

With the opening of the Fall Term 1970, a reorganization of offices and personnel concerned with student services will be in effect. This action is necessitated by many factors: an increase in personnel, an increase in services and perhaps most important of all, the need to clearly identify responsibility so that members of the college community know where and from whom to seek information, help, etc. Mrs. Peggy Tapp is Office Secretary.

The Dean of Students: Rodger Decker

Responsible for the coordination of the total program of Student Personnel Services with emphasis in long range planning, research, budget.

The Director of College Housing and Assistant Dean of Students:

David McNair

Responsible for the residence hall program. He is assisted by two Residence Hall Coordinators, the residence directors, the residence managers, the residence hosts and hostesses. His staff is the primary liaison group with the Residence Hall Counselors, Presidents and other elected student officials.

The Director of Counseling Services and College Pastor:

Robert F. Davenport

Responsible for the counseling program of the college with the Dean of the College, who is primarily concerned with academic counseling and faculty counseling. His staff includes Mrs. Grace Overholser and Vann Joines.

The Director of Rehabilitation and Health Services: Robert M. Urie

Responsible for special services to students with physical limitations and the operation of the College Health Center. His staff includes Mrs. Alice McKenzie, Mrs. Selah Stephens, and several part-time employees.

The Director of the College Union: Jim Ollis

Responsible for the coordination of the College Union Program in cooperation with the College Union Board. Has broad responsibilities for the total social program of the college community. Staff includes Mrs. Elizabeth Dove and several part-time employees.

The Director of Placement Services:

Mrs. Christine Hannas (Acting Director)

Provides information concerning employment opportunities, graduate schools, etc. and provides opportunities for students to interview representatives of government, business and industry. Establishes placement files for graduates.

COUNSELING SERVICES

Counseling is a kind of help-giving. Certainly it is somewhat more formal than the advice we give each other on everyday matters. It usually presupposes some level of expertise on the part of the counselor which enables others to trust his judgment and have confidence in his integrity. Counseling also presupposes: a willingness on the counselor's part to give anyone seeking help his undivided interest, time, understanding, and attention; the promise that what they share will be kept in confidence; and, a willingness to take the other person and what troubles him with absolute seriousness.

The College provides various kinds of counselors, many of whom neither bear that label nor think of themselves as counselors. There are fellow students, as well as interested faculty and staff people, whose maturity, experience, and interest in others constitute them in fact, if not in title, as counselors. There are others who serve more specialized needs; whose training and availability single them out as counselors. The responsibilities of some are quite specific, as in the cases of Robert Urie, who directs Rehabilitation and Health Services, and David McNair, who directs the residence hall programs and advises Black students.

There are three persons who give a significant amount of their time to personal counseling, Robert Davenport, Grace Overholser, and Vann Joines. By personal counseling we mean to suggest all those problems which are common to people in a college setting: problems about vocation and study, problems about sex, problems about roommates, problems about parents, personal problems about the draft and its alternatives, problems about drugs, etc.

These latter three people are considered the College Counselors. Their offices are located on the ground floor of the Student Center. Ida Mae Malloy serves them as secretary and will know their schedules and make appointments for students who want to see one of them. Of course, any one of them can be approached directly, in person, or by phone. In their training and in their personal commitments these three people are uniquely prepared to offer personal counseling as we have described it.

The services of the Presbyterian Guidance Center are available to students for whom vocational and diagnostic testing and interpretation would prove helpful. The College Counselors can arrange for these services.

The College also provides psychiatric referral on a limited basis for diagnostic and short-term therapeutic services. The psychiatrist sees students only on referral from one of the three counselors, and he also serves as their professional supervisor, reviewing their work to improve the counselors' competence. The psychiatrist is some distance away and the cost of his services is borne by students except in unusual circumstances, but these can be discussed with the College Counselors if and when a referral is requested or thought necessary.

HEALTH AND REHABILITATION SERVICES

Robert M. Urie, Director
Mrs. Selah Stephens, Head Nurse, Health Center
Mrs. Alice McKenzie, Supervisor of Aides and Project Nurse
To be named, Staff Nurse
Mrs. Maggie Pittman, Assistant in Health Center
Hugh M. McArn, Jr., M.D., College Physician
David A. Williams, M.D., College Physician

Office Hours — Rehabilitation Services

Monday-Friday	8:30 a.m. - 12:00 noon 1:00 p.m. - 5:00 p.m.
Saturday-Sunday	Closed

Rehabilitation Emergency: Call Mr. Urie—day, Ext. 316; home, 276-2145

Office Hours — Health Service

Monday-Friday	7:00 a.m. - 11:00 a.m. 1:00 p.m. - 4:00 p.m. 6:00 p.m. - 7:00 p.m.
Saturday-Sunday	Closed

Emergencies: Call Health Center, Ext. 311, or, when switchboard is closed, dial 276-2359.

If For Any Reason You Cannot Contact the Health Center:

- (1) Go to the Emergency Room of Scotland Memorial Hospital.
- (2) For ambulance service dial 276-3385 (Sheriff's Department). Indicate clearly building or area where ambulance is needed and give your full name.
- (3) For aid from Campus Security Officers dial 276-2435. Indicate clearly who you are and the building or area where Security Officer is needed.

(4) David McNair—day, Ext. 306; home, Red Springs, N. C., 843-4816 (collect).

Robert M. Urie, Director of Health Services 276-2145 (home).

(5) Dean of Students: R. W. Decker—day, Ext. 306; home, 276-2063; if no answer, dial 276-2435 and ask for Mobile No. 3.

SECURITY SERVICES

Jacques C. ReVile, Director and Chief of Security
J. H. Jackson, Jr., Security Officer
Lacy M. Gay, Security Officer

To secure the help of the Security Officers, follow this procedure:

Call 276-2435 (Physical Plant number on campus) and ask for the officer on duty. If for some reason he is not available and there is an emergency, call Mr. ReVile (276-0173) and then the on-duty dean whose name appears each week on the info sheet published by the Office of

Student Personnel Services.

The Security Staff at St. Andrews maintains an around-the-clock security service.

PLACEMENT SERVICE

One of the many services to students provided by the Office of Student Personnel Services is the Placement Service.

The Goal of the Placement Service Is:

To promote the student's personal development by assisting him in planning for future career opportunities.

It Accomplishes This Goal By:

Making available occupational literature in the office of the Placement Coordinator in the Office of Student Personnel and in the Presbyterian Guidance Center.

Administering test batteries in cooperation with the Presbyterian Guidance Center located on campus.

Arranging individual interviews with the Placement Coordinator or with counselors at the Guidance Center.

Making available announcements and listings concerning summer and part-time employment.

Arranging on-campus interviews with representatives of government, industry, and school representatives.

Establishing a permanent file for graduating seniors and alumni placement.

CAMPUS RESIDENT STAFF

Mrs. Elaine Edens, Albemarle
Neal Bushoven, Mecklenburg
Mrs. M. W. Harvey, Wilmington
To be announced, Granville
John Haluska, Winston-Salem
Mrs. Sarah H. Peterson, Concord
Richard C. Prust, Kings Mountain
Mrs. Elizabeth Dove, Orange, part-time
Substitutes: To be announced

Residence Hall and Campus Building Service Staff

Mrs. Mary Helen Cooper	Concord
Mrs. Mately Jones	Wilmington
Mrs. Eliza McCutchen	Albemarle
Mrs. Ella Jane McLean	Granville
Mrs. Lula Mae McNeil	Winston-Salem
Mrs. Annie Newton	Library
Mrs. Maggie Patterson	Kings Mountain
Mrs. Maggie Pittman	Infirmary

Mrs. Catherine Rucker	College Union
Mrs. Lena McDaniel	Liberal Arts Building
Mrs. Flora Jane Harris	Orange
Mrs. Bessie Murray	Mecklenburg
Mrs. Arletha Pratt	Guidance Center and Development Office
Mrs. Daisy McLaughlin	Physical Education Building
Mrs. Donnie Easterling	Science Building

FACULTY AND STUDENT COMMITTEES

Division Chairmen

Dr. P. Leslie Bullock	Religion and Philosophy
Dr. Douglas W. Hix	Director of The Christianity and Culture Program
Dr. W. D. White	Language and Literature
Dr. Robert A. Pedigo	Natural Sciences and Mathematics
Dr. J. Rodney Fulcher	History and Social Sciences
Professor Arthur W. McDonald	Music, Art and Theatre
Dr. Alvin H. Smith	Behavioral Sciences

STANDING FACULTY COMMITTEES

Executive Committee

The Faculty Executive Committee shall review and recommend needed changes in policies concerning initial appointments of academic personnel, promotion in rank, dismissal, and tenure. Also, the Committee shall formulate and recommend to the faculty policies on class attendance, absences and permissions, and shall act on exceptional student problems within the framework of academic regulations..¹

Dr. Robert F. Davidson, Chairman

Dean Rodger W. Decker	Dr. Malcolm Doubles
Dr. Douglas Hix	Prof. D. J. D. Holmes
Dr. Charles W. Joyner	Dr. William W. Rolland

Student Representatives

Sara Duddy, Samuel Sutton, Louis Swanson

Student Life Committee

The Student Life Committee shall oversee and coordinate student life in non-academic matters.¹ It makes recommendations to, asks opinions of, and hears reports from any college-related body; charters clubs, serves as a long range planning group for student life; and develops policies and procedures necessary for a total program of student publications.²

Prof. Robert E. Carlile	Dr. Ronald C. Crossley
Dr. John P. Daughtrey	Dean Rodger W. Decker
Prof. Lee Dubs	Dean David McNair

President Donald J. Hart, ex-officio

six student representatives

1—Faculty Handbook

2—Student Association Constitution

ADMISSIONS AND FINANCIAL AID COMMITTEE

This Committee shall formulate and recommend to the faculty both admission policies and financial aid policies and act on any exceptions to these policies. The Committee shall consider the merits of students applying for scholarships, grants or loans and shall administer the program of Honor Scholarships.¹

Mr. Everett Gourley, Jr., Chairman

Dr. John Clausz

Dr. Ronald Crossley

Dr. Harry Harvin

Prof. Spencer Ludlow

Prof. Thomas W. Lott

Dr. Arthur W. Varnes

Dean David McNair

1—Faculty Handbook

EDUCATIONAL POLICY COMMITTEE

This Committee shall act on and report to the faculty any addition of courses to the curriculum and any removal of courses therefrom. The Committee will also be responsible for a continuous study and evaluation of the entire educational program of the College and shall make recommendations to the faculty on matters of educational policy.¹

Dean Robert F. Davidson, Chairman

Dr. William Alexander

Dr. Carl Bennett

Dr. P. Leslie Bullock

Dr. John Daughtrey

Dr. J. Rodney Fulcher

Prof. Carl W. Geffert

Dr. Douglas Hix

Prof. Spencer Ludlow

Prof. Arthur W. McDonald

Dr. G. Tyler Miller

Dr. Robert Pedigo

Dr. Alvin Smith

Dr. W. D. White

three students

1—Faculty Handbook

ASSEMBLIES AND PUBLIC EVENTS/CALENDAR COMMITTEE

This Committee shall plan or supervise all assembly programs and public events of an educational nature, other than specialized college activities.¹

Prof. Arthur McDonald, Chairman

Prof. Ronald Bayes

Prof. Robert F. Davenport

Dr. Charles Joyner

Dr. Tyler Miller

Mrs. Grace Overholser

Mrs. Virginia Sommerville

three students

1—Faculty Handbook

CHAIRMEN OF ADDITIONAL FACULTY COMMITTEES

Campus Planning and Space Utilization	Dr. J. Rodney Fulcher
Faculty Publications	Dr. Carl Bennett
Social Activities	Prof. Thomas Lott
Library	Dr. Harry L. Harvin
Religious Activities	Prof. Thomas Sommerville

Campus Activities

Clubs and Organizations

CHARTERED CLUBS

The American Marketing Association is open to anyone interested in marketing and other phases of business administration. The club brings outstanding members of the marketing profession to campus to promote interest in this phase of business.

Officers -----To be announced

The Behavioral Science Club is open to all students and faculty. The purpose of the Club is to inform and guide the student towards the fulfillment of his potentialities in the areas of employment when an emphasis on human relations is significantly relevant. The club sponsors movies dealing with emotional problems and invites speakers from the professional world.

Officers -----To be announced

The Collegiate Civitan Club is sponsored by the Laurinburg Civitan Club. They are involved in community service projects.

President -----Denny Dodson
Vice-President -----Mollye McLeod
Treasurer -----Suzanne Denham
Advisor -----Prof. Lott

The Highland Players is an organization for students interested in theatre. The main purpose is to allow a creative outlet for any who are interested in learning the various phases of the dramatic arts. To qualify for membership, a student must have worked at least forty hours on various phases of production. Students who have worked 120 hours in three consecutive semesters qualify for honor membership. The Players present four major, plus several minor productions each year.

Executive Council: Mac Damron, Steve Point, David Dolge, Bill Forrest, Dawn Taylor, Sally Carlson

The Gun Club is an organization created for the purpose of providing firearms safety education for the campus and community, acquiring and supervising rifle, pistol, and skeet ranges on campus, establishing firearms competition as an intercollegiate sport, and promoting the use of firearms for legitimate civilian purposes such as hunting and target shooting. In addition, the club supervises the use of the college gun lockers and the registration of guns kept on campus. Club membership is open to any member of the campus community, but required if you want to have firearms on campus. There is a membership fee.

President -----Michael Allgood
(Other officers to be announced)

The Gum Swamp Pickers and Singers—The purpose of G.S.P.S. is to give the students and faculty of St. Andrews an opportunity to develop their interest and talent in folk music.

President James Boyd
Vice-President Graham Fisher
Secretary Cathy Holmes

The Quill and Scroll was organized to serve as a literary honor club for the editorial and business staffs of the various publications. In the past it also has been a publications board deciding new staffs and general publishing policy. The Quill and Scroll is currently undergoing a searching examination of its goals and purposes.

President Sara Lee
Secretary Sallie Jackson

The Radio Club operates an on-campus radio station, WSAP, which is a member of the Intercollegiate Broadcast System, and an amateur "ham" radio station. Opportunities are provided for work and training in all phases of radio activity while serving as a means of communication on campus. Membership is open to all interested students.

President Robert Schurke
Vice-President Dave Bunn
Vice-President in charge of programming Van Penninger
(Other officers to be announced)

The Sailing Club is for those students on campus who are interested in boating and sailing. The purpose of the club is to promote water safety through an acquaintance and appreciation of navigation and sailing techniques.

President George Howard
(Other officers to be announced)

The Student North Carolina Education Association (SNCEA) is the professional association for all college students preparing for or interested in teaching. A member of the Student NEA is also a student member of his state educational association, with all rights, privileges and responsibilities of associate membership in the professional organizations. The primary goal of the Student NEA is that of "professionalizing" those persons who are preparing to teach. The club sponsors various workshops of interest to educators and sends representatives to the Student NEA Convention.

President Debbie Crawley
Vice-President Bettye Huffman
Secretary Anita Adams
Treasurer John Rudy Howell
Historian Judy Edwards
Advisor Dr. Daughtrey

The St. Andrews Riding Club—The aims of the St. Andrews Riding Club are to operate a stable on campus in order to have a place in which the students who are interested in riding can participate in this sport. It is to promote general interest to persons, both non-riders and riders interested in the sport of riding horses. The club also seeks to serve the greater S.A. community by cooperating with other organizations of the College in various service activities.

President ----- Lynn Simpson
 Secretary ----- Karen Lundy
 Treasurers ----- Henry Gaud, Debbie Edwards

The Trumpet Bridge Club is now a member of the American Contract Bridge League, and gives ACBL rating points regularly. It has aroused in many of its members a new interest in Contract Bridge.

President ----- Betsy Gunter
 Vice-President ----- Susan Whitford
 Secretary ----- Loretta Rose Parks

CHARTERING AND ORGANIZING PROCEDURE

Any group wishing to organize a club should secure instructions from the Office of Student Personnel Services. All chartered clubs must be rechartered annually.

UNCHARTERED ORGANIZATIONS

The Farrago Coffeehouse provides professional and amateur entertainment for the campus as well as a place for student and faculty talent to perform and practice.

The Young Republican Club—St. Andrews is affiliated with the state and national Young Republican Organization, and provides an opportunity for young people to participate in a national party. Membership is open to all interested people from 18-30.

CLUB FAIR

Every fall, the clubs and organizations at St. Andrews sponsor a "club fair" for the purpose of acquainting the St. Andrews community with the functions and purposes of each organization. The fair, which is usually held in the College Union, features "booths" set up by each club, with representatives of the club available for explaining the club, answering questions, and recruiting new members.

PUBLICATIONS

The **Lance** is the campus newspaper, published weekly and distributed free to the campus and also to people with paid subscriptions. Articles are written by a staff of reporters and editors who cover campus news in every phase as well as some national and international news coverage. The staff acknowledges its commitment to the guidelines set up for campus media in the Code of Responsibility calling for "Recognition on the part of authors, editors and commentators that freedom

entails corollary responsibilities to be governed by the canons of responsible journalism, such as the avoidance of libel, slander, impropriety, undocumented allegations, attacks on personal integrity, and the technique of harrassment and innuendo." Letters to the editor and signed articles will be included, subject to space limitations.

Editor ----- Sara Lee
Associate Editors ----- Charlie Pratt, Wayne Warren
Assistant Editor ----- Louis Swanson
Sports Editor ----- Mark Kleber
Business Manager ----- Lonnie Burrell
Assistant Business Manager ----- To be announced

The Lamp and Shield, the college year book which is published annually, gives a pictorial account of the events and personalities on campus throughout the year.

Editor-in-Chief ----- Jeff Neill
Assistant Editor ----- Sandy Bridges
Business Manager ----- Martin Walker

The Cairn is the campus literary magazine. The magazine accepts contributions from any member of the student body. The contributions are received, and selections are made for publication.

First Semester Editor ----- Jean Carr
Second Semester Editor ----- John Lawson

Dialogue is an "instrument of communication" sponsored by the College Christian Council which serves to relate opinions and suggestions of the author concerning current issues and situations. **Dialogue** is published at any time anyone so wishes to express his concerns.

ADVISORS FOR CLUBS AND ORGANIZATIONS

The Advisor of a club is their official liaison to the Administration and Faculty, and each needs to be counselled with and informed to assure mutual concern and support. Faculty Advisors to the Senate and Judiciary Boards, to the College Christian Council, to the Student Life Committee and to the publications are appointed by the Dean of the College and the Dean of Students upon recommendation by the Faculty Executive Committee, and the Cabinet. A representative of the Physical Education Department serves as advisor to the Intramural Sports Council.

**FINANCIAL BUSINESS OF THE STUDENT ASSOCIATION
AND ITS CLUBS AND ORGANIZATIONS**

The Treasurer of the Student Association is solely responsible for all funds of the Student Association. He receives proposed budgets from all organizations on campus, then formulates a budget. All organizations should make requests for funds in the spring not less than one month prior to the end of the academic year. Final action will be made no more than one month after the beginning of the fall term. The Treasurer of the Student Association will keep office hours which will be posted

in the Student Association Office when he takes office. Request for funds will be granted only during these times except under extenuating circumstances. No requisitions or funds of the Student Association will be accepted by the Business Office without authorization of the Treasurer of the Student Association.

PROCEDURES FOR SCHEDULING EVENTS IN CAMPUS BUILDINGS

Liberal Arts Building

Call John Craig, Registrar (Ext. 221 or 304), or one of the secretaries in the Registrar's Office.

Avinger Auditorium

Call John Craig, Registrar (Ext. 221 or 304), or a member of his staff. If possible, events should be scheduled at least one week in advance. Indicate the event and the person responsible, as well as the time desired.

College Union

For use of Main Lounge or smaller rooms throughout the building (except for food service areas), call Student Personnel Services Office and list your request with the staff (Ext. 306 or 319).

Food Service requests, call the Saga Food Service (276-2154) and indicate which dining area, time, number expected, and whether you plan to go through the line. Table service increases the food cost. Jim Samuels, Director, can provide further information. Please give him a day's notice, if possible.

Physical Education Building

Call Floyd Blackwell, Director, Physical Education Building (Ext. 207 or 217; night number of pay phone, 276-9914), for the use of any of the areas.

Vardell Building

Call Thomas Sommerville or a member of the office staff (Ext. 300 or 301).

Other Scheduling

All events other than regularly scheduled classes must be approved by the Calendar Committee. A copy of the "Request for Scheduling Events of the College Calendar" is available in Dean Davidson's office and in the Office of Student Personnel. Completed forms should be submitted to the chairman of the Calendar Committee.

SPORTS AND RECREATION

Intercollegiate Athletics in tennis, basketball, golf, cross country, track, soccer, and wrestling provide for active participation and for spectator enjoyment throughout the various sports seasons. "Try-out" dates for those interested as participants in intercollegiate competition will be

announced by Coach Hackney and his coaching staff. The programs are open to all students. No athletic scholarships are offered.

Intramural sports include a wide-range of activities organized on an individual or dorm competition level. The Intramural Sports Council organizes the various activities which include swimming, football, softball, basketball, track, handball, pool, volleyball, horseshoes, tennis, paddleball, ping-pong, golf, wrestling, cross country, and bowling.

The **St. Andrews Cheerleaders** lead the spirit and enthusiasm needed by participants in the intercollegiate athletic programs. Seven regular and three alternate cheerleaders are selected by a joint student-faculty committee during the fall "try-outs."

St. Andrews has membership in the NAIA and is a charter member of the Dixie Intercollegiate Athletic Conference.

ACADEMIC HONORS

Dean's List

The Dean's List recognizes achievement and is published soon after the end of each term except the winter term. To be included on the Dean's List, juniors and seniors must have a quality point average of 3.25 for the term, freshmen and sophomores, a quality point average of 3.0 and all must have a clear citizenship record.

Sophomore Honors Awards

This award was established for the purpose of recognizing members of the Sophomore class who have shown outstanding scholarship achievement. Those sophomores who have a cumulative average of 3.0 or better are eligible for recognition. Sophomores with an average of 3.5 or better will be designated Sophomore Scholars and awarded a \$500.00 scholarship.

The St. Andrews Honor Society

1. Students with an overall academic average of 3.25 for five regular terms and three winter terms at St. Andrews are eligible for full membership. Students with an overall average of 3.0, but less than 3.25 are eligible for affiliate membership.

2. This society works toward the establishment of a Phi Beta Kappa Society on campus.

3. The Advisor of this society shall be a Phi Beta Kappa member.

4. Members shall be honored by serving in the following capacities:

- a. Marshals for graduation at the end of the junior year.

- b. Marshals for dignitaries.

- c. Marshals for Convocation.

- d. Having supper or touring the campus with important visitors on campus.

5. New members will be named at the annual Spring Banquet.

President -----Diane Grant

Vice-President -----Craig Barton

Secretary -----Pat Slaughter

Who's Who

Who's Who Among Students annually includes approximately a dozen juniors and seniors from St. Andrews. The Student Life Committee sets the qualifications for nominees and appoints a Who's Who Selection Committee, composed of faculty members and students, to compose a ballot of those juniors and seniors who meet the qualifications. This list of nominees is voted upon in the fall by all upperclassmen. The final selections are subject to approval by the Student Life Committee, the Dean of Students and the Dean of the College. Students are notified of their selection by National Headquarters and the announcement is made to the student body.

Campus Services

College Counseling:

See page 35

Career planning and school decisions:

Your Faculty Advisor
Department Advisors in Your Major
Deans of Students
Financial Aid Officer
Presbyterian Guidance Center—Mr. Al Thomas
Placement Coordinator

Financial aid and job opportunities:

Financial Aid Officer
Deans of Students
Placement Coordinator

Foreign student matters:

Director of Admissions

Military, draft, and veteran's affairs:

Registrar
Men's Residence Directors
College Draft Counselor

Refrigerator rental:

Office of Student Personnel Services

Religious matters:

College Pastor
Assistant College Pastor
Local Pastor of Your Choice

Security matters:

Mr. Jacques ReVille

College Union

Mrs. Lib Dove—College Hostess
Student Hosts and Hostesses

Basic Guides for the College Union

1. Individuals and groups using the College Union are expected to exercise due respect for the physical facilities, equipment, and other persons in the building.

a. The use of unauthorized appliances and the opening of windows while air-conditioning units are in operation is not permitted.

b. State law requires that shoes be worn in the Union at all times.

2. Meeting rooms are to be scheduled through the Calendar Committee and the Office of Student Personnel Services.

3. The use of bulletin boards, the display of posters, and use of communication systems in or around the Union require advance clearance from the Office of Student Personnel Services.

HOURS FOR OPERATION OF THE COLLEGE UNION:

The Union

Saturdays:

7:00 a.m. - 1:00 a.m.

Sundays through Fridays:

7:00 a.m. - 12:00 p.m.

Student Store

Mondays through Fridays:

8:30 a.m. - 12:55 p.m.

3:00 p.m. - 4:55 p.m.

Saturdays:

9:00 a.m. - 11:25 a.m.

Post Office Window Service

Mondays through Fridays:

8:30 a.m. - 9:00 a.m.

11:30 a.m. - 1:15 p.m.

4:30 p.m. - 5:00 p.m.

Saturdays:

10:30 a.m. - 11:30 a.m.

NOTE: All resident students are **required** to have post office boxes. There is no General Delivery Service. Insured packages must be mailed at the Laurinburg Post Office. Non-Resident students must notify the Student Personnel Services Office of their local address. **Special delivery letters are delivered on'y to the College Post Office or at the College Switchboard.**

Food Services

SAGA FOOD SERVICE

Saga Food Service Staff:

Jim Samuels, Food Service Director

Ron Barrows, Unit Supervisor

Marvin Strickland, Chef

Mrs. Janie Jones, Chef

Snack Bar Morning Personnel

Mrs. Bessie Strickland

Miss Barbara Leak

Mrs. Pearl Campbell

Snack Bar Evening Personnel

Mrs. Pearl Campbell

Mrs. Prettie Wade

Snack Bar Counter Service

Monday through Friday:

9:00 a.m. - 11:30 p.m.

Saturday:

10:00 a.m. - 11:30 p.m.

Sunday:

2:00 p.m. - 11:30 p.m.

NOTE: All persons are asked to leave the Snack Bar no later than 15 minutes after the counter closes. A self-service system is in effect in the Snack Bar. Please place dirty dishes and trash in proper containers.

Cafeteria

Monday through Friday:

Breakfast—7:00 a.m. - 9:30 a.m.

Lunch—11:15 a.m. - 1:15 p.m.

Dinner—5:00 p.m. - 6:30 p.m.

(except Friday—5:00 p.m. - 6:15 p.m.)

Saturday through Sunday:

Breakfast—8:00 a.m. - 9:00 a.m.

Lunch—12:00 noon - 1:00 p.m.

Dinner—5:00 p.m. - 6:00 p.m.

Note: Continental Breakfast Saturday and Sunday, 9:00 a.m. to 10:00 a.m. I.D. Cards must be shown at all meals, and shoes must be worn in the cafeteria at all times.

Health Center

The Health Center Staff:

Hugh M. McArn, Jr., M.D.

David A. Williams, M.D.

Operational Guides:

Admittance: The Residence Nurse will render first aid service at no charge.

Services by the College Physician: Monday through Saturday the College Physician is available for consultation and treatment at 7:00 a.m.

Health Center Hours: Mondays through Fridays:

7:00 a.m. - 11:00 a.m.

1:00 p.m. - 4:00 p.m.

6:00 p.m. - 7:00 p.m.

Closed Saturday and Sunday

Visiting Hours: 4:00 p.m. - 5:00 p.m.

Bed Care: Bed space for routine observation is available; cases requiring bedside care or other specialized care will be referred to the local hospital.

Meal Service in Health Center: Patients will be served the regular diet as prescribed by the College Physician. If any special diet is prescribed, the student will be charged \$1.00 extra per day.

Referral to physician's office or hospital: The College Physician may direct any case to be sent to his office or to the local hospital if attention by a physician is needed.

Medication: Medication approved by the College Physician is held in stock in the Health Center and administered by the Resident Nurse. Supplies and equipment necessary for examination room and bedside use by the physician are maintained.

Check Out of Patients: Students may be released officially from the Health Center and readmitted to class only by permission of the College Physician.

Non-residents who are absent from class because of illness or accident while confined in the Health Center are to be approved by the Registrar's Office. Absence excuses must be initiated in the Health Center within 24 hours of release to be excused.

Medicine charges to students are made on this basis: invoice price plus 10% for handling.

Chapel

In celebration of our faith as Christians in a college community, St. Andrews students, faculty, and staff gather for a service of worship at appropriate times, usually at 10:00 a.m. on Thursday. The service is usually conducted by the College Pastor with faculty, students and visitors speaking also. The Chapel Committee of the College Christian Council plans the various programs. Often, other media are used with the aim of finding forms which enable us to celebrate our faith in the twentieth century. These forms include music, drama, films, and dance.

Every effort is made to create the possibility for modern, intelligent, and informed people to express their faith in a service which is designed to reflect our interests as a college community. Current issues of belief and practice, personal and social, in the College and in the wider community, are exposed and explored in the conviction that anything less pointed and central would be unworthy of what God is doing in the world.

Presbyterian Guidance Center

The Presbyterian Guidance Center offers St. Andrews students vocational guidance and counselling, special testing and the use of the Occupational Information library. It is preferred for students to arrange visits through one of the Deans of Students or College Counselors.

Hours:

Monday through Friday — 8:30 a.m. - 5:30 p.m.

Rehabilitation Services

The aim of the Rehabilitation Project is to systematically study all factors which contribute to a successful college experience for physically handicapped students and their roommates.

With funds from the Federal Rehabilitation Services Administration and the Mary Duke Biddle Foundation, the college provides workshops for roommate-aides of physically handicapped students. These aides are full-time students who work under the direct supervision of Mrs. McKenzie. Adult attendants are provided as needed under project supervision but are paid by the parents of handicapped students. Not all such students require adult attendants in addition to the student roommate-aid and questions about these matters should be taken to the Project Director.

Special services for handicapped students are provided through the Project office, including transportation off-campus for special events, modification of physical facilities, wheelchair and equipment repair, vocational and personal counselling, and job placement upon graduation. The Project office in the College Union is open from 8:30 a.m. to 5:00 p.m. Monday through Friday.

The DeTamble Library**Library Service Staff:**

Mr. Richard Lietz—Librarian (on leave)
Mrs. Betty Holmes—Acting Librarian
Mrs. Margaret Bennett—Associate Librarian
Mrs. Lois Lietz—Reference Librarian

Hours:

Monday through Friday—9:00 a.m. - 10:00 p.m.

Saturday—9:00 a.m. - 1:00 p.m.

Sunday—2:00 p.m. - 10:00 p.m.

Note: Winter term and holiday hours will be posted.

General Rules:

1. Casual, but tasteful attire is permitted in the library.
2. No food or beverage may be brought in the library.
3. Smoking is not permitted.

Reserve Books:

Most reserve books may be checked out of the library for overnight use one-half hour before the library closes and are due back when the library opens the next day. They are located behind the circulation desk.

Fines:

1. Two week books—20¢ per day, discounted 50% if paid when the book is returned.

2. Reserve books—50¢ for the first hour (or fraction thereof). Limit: \$6.00 per day.

Note: The discount is not allowed on overdue reserve books or on recalled books which are not returned promptly.

3. End of semester—All books and fines are due the last day of each term. Students who have not cleared their library records will not receive permission to register for the next semester, to graduate, or to receive transcripts.

Lost Books:

Report lost books to the Circulation Desk; fines **do not accumulate** after books are reported lost. After a reasonable length of time, replacement costs, plus fines, must be paid if the book is not found. If a book is found, payment will be refunded upon presentation of the receipt.

Book Deposit:

Books may be returned when the library is closed by means of the deposit slot near the lakeside entrance to the library. Please return books to deposit only when library is closed.

Paperback Browsing Section:

A collection of paperback books on varied subjects is available inside the entrance to the library. Books may be borrowed and returned on the honor system. Donations are solicited.

Instructional Resources and Service Center

Hours:

Monday-Friday—9:00 a.m. - 5:00 p.m.

Tuesday and Thursday—6:30 p.m. - 9:30 p.m.

Saturday—9:00 a.m. - 12:00 noon

The Audio-Visual services are located in the Liberal Arts building, rooms 121 and 122. The facilities include study carrels, including two dial-access stations, and a variety of A-V equipment and materials for classroom and private use.

"Dial Access" System

The Dial Access System is designed to provide supplementary material in selected subjects at any time from any place on campus. At the present time there are 86 different programs—8 on music, 12 for Freshman Christianity and Culture, and 66 for foreign languages. By dialing a specific number from one of the stations, students are able to cut in on their desired tape. Program directories are put out each week.

St. Andrews Computer Center

Located in rooms 103, 104, 105 is the tie-in to the TUCC system.

Hours:

Monday-Friday—10:00 a.m. - 10:00 p.m.

Physical Education Facilities

The Physical Educational Facilities offer a wide variety of sports for competition or pleasure. They include the new Physical Education building, a baseball diamond, six all-weather tennis courts, seven-hole par 3 golf layout, an all-weather track and playing area for field sports. These facilities are for students, faculty and staff of the college. Some form of identification will be required for facility use and equipment check out.

Swimming:

The pool is a regulation Olympic size, equipped for underwater coaching and has seating for two hundred spectators.

Hours:

Tuesday-Friday—7:00 p.m. - 10:00 p.m.

Saturday—1:00 p.m. - 5:00 p.m.—8:30 p.m. - 11:00 p.m.

Sunday—2:00 p.m. - 5:00 p.m.—7:00 p.m. - 9:00 p.m.

THE KNIGHT ROOM — Bowling, Table Tennis, Pool and Game Room

Hours:

Monday-Thursday—3:00 p.m. - 5:00 p.m.—6:30 p.m. - 10:00 p.m.

Friday—3:00 p.m. - 5:00 p.m.—6:30 p.m. - 10:30 p.m.

Saturday

Saturday—1:00 p.m. - 5:00 p.m.—6:30 p.m. - 11:00 p.m.

Sunday—2:00 p.m. - 5:00 p.m.

Gymnasium, Handball, Squash, Weight Room, and Other Facilities

Hours:

Monday-Friday—9:00 a.m. - 10:00 p.m.

Saturday—9:00 a.m. - 10:30 p.m.

Sunday—2:00 p.m. - 9:30 p.m.

All facilities are available when classes are not using them.

Equipment may be checked out from the Equipment Room. It must be returned on the same day it is checked out and must be in good condition.

A late fee or damage charge may be charged for violation of these rules.

COACHES

Soccer	Rufus R. Hackney
Basketball	Spencer S. Boyd
Cross Country	James B. Ollis
Track	Spencer S. Boyd
Wrestling	Gerald Griffin
Bowling	David A. McLean
Tennis	Robert L. Chaiken
Baseball	Gerald Griffin
Golf	To be announced

General Information

ABOUT LAURINBURG

The City of Laurinburg has a population of about 9,000 and in 1956 was the first city in North Carolina to be chosen an All-American City and was selected for the second time in 1968.

Laurinburg has churches of all the major denominations. Bus service is provided to most of these each Sunday.

CAMPUS CUSTOMS

FALL FLING and SPRING FLING are two big week-ends on campus. They usually feature a formal or an informal dance and a popular singing group in concert, as well as on and off-campus parties.

PARENT'S DAY, held in the fall, is a planned opportunity for parents to visit St. Andrews. A special event of the day is the inter-dormitory competition of the Dean's Cup Boat Race.

WHO TO SEE FOR WHAT

Absences

Faculty Executive Committee via the Dean of the College

Boating

Equipment Room in Gym

Cars on Campus

Maintenance Department (to register a car)

Dean of Students (if permission is necessary)

Chartering a Club

Assistant Dean of Students

Checks to Cash

\$5.00—Snack Bar

College Store

Business Office

Payroll Checks—Business Office

Dormitory Damage or Needs

Suite Leader

Residence Director

Dorm Staff

Dormitory Regulations or Policy

Inter-Dormitory Senate

Dormitory Council

Films—Ordering and Showing
College Union Board
Audio-Visual Services
Assistant Dean of Students

Financial Aid
Business Office

Functions involving refreshments
Assistant Dean of Students and Saga Food Service

Guests on Campus
Residence Director

Games
College Union Hostess
Office of Student Personnel Services

Honor Code Violations
Attorney General (Craig Barton)

Housing Off-Campus
Dean of Students

Lost and Found
Office of Student Personnel Services

Marriage
Dean of Students

Matriculation
Faculty Advisor

Meal Ticket
SAGA Food Service

Parking Ticket
Pay at the Maintenance Office

Publication
The Cairn, Editors, Jean Carr, John Lawson
Circle K Newsletter, Office of Student Personnel Services
Dialogue, Secretary of College Pastor
The Lance, Lance Office

Publicity
Development Office

Meetings Reserving a Room

LA Building or Library—Registrar
Vardell Building—Music School Office
College Union—Office of Student Personnel Services
Cafeteria—Director of Food Service
Gym—Physical Education Office

Room Changes

Office of Student Personnel Services

Scheduling Events

Chairman of the Calendar Committee

Sell or Solicit on Campus

Get Permission from the Business Manager and Dean of Students

Transferring and/or Transfer Credits

Registrar
Director of Admissions

Transportation to or from Train or Air Terminals

Office of Student Personnel Services

Wheel Chair Loan or Repair

Rehabilitation Office

Withdrawal From Class

Faculty Advisor
Professor
Registrar's Office

Withdrawal From College

Registrar

Working on Campus

Business Office

Working off Campus

Placement Director through Office of Student Personnel Services

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NOTES

NOTES....

Hail, St. Andrews!

Words by Donald F. and
Robert MacDonald
In stately tempo

Tune: "Maighceanan na h' Airidh"
Traditional Scots Gaelic Air
arr. by MacDonald

1. Hail to thee our Al-ma Ma-ter! Bold thy Banner waving o'er us!
2. Hail, all hail to thee St. An-drews May thy courage be un-bend-ing.



Let each loy-al son and daugh-ter proud-ly stand and raise the cho-rus:
Guid-ed by His migh-ty hand whose loving mer-cy knows no end-ing.



From old Sco-tia's lof-ty lands to Ca-ro-lin-a's gen-tle plain--
With thy sal-tire raised be-fore us-- cross of white and field of blue--



Now thy no-ble name, St. An-drews — Ev-er glor-ious shall re-main!
we pro-claim thy faith vic-tori-ous — and thy vis-ion ev-er true!

